

No. IA-22/01/2021-IA-III
Government of India
Ministry of Environment, Forest & Climate Change
(IA. III Division)

Indira Paryavaran Bhawan
Aliganj, Jor Bagh Road
New Delhi-110 003

Dated: 18th September, 2023

OFFICE MEMORANDUM

Sub: Standard Operating Procedure for Registration of Project Proponents on PARIVESH 2.0-reg.

Ministry had launched PARIVESH, a Single-Window portal for dealing with applications for Environment Clearance (EC), Forest Clearance (FC), Wildlife Clearance (WL) and Coastal Regulatory Zone (CRZ) clearance. To further facilitate the stakeholders and technical appraisals in more scientific and transparent manner, Ministry is in the process of expanding the scope of existing PARIVESH, leveraging on emerging technologies such as GIS, Advance Data Analytics, IoT etc.

2. Development of PARIVESH 2.0 with all envisaged functionalities is under development. However, key functionalities, *inter-alia*, including Registration, update e-KYC, KYA, submission of new application forms by the Project Proponents, have been already integrated in the PARIVESH.
3. Ministry had made the registration of entity/company/individual mandatorily with PAN/or CIN. Instances have been brought to the notice of the Ministry wherein it was observed that many entities/individuals/ have registered on PARIVESH 2.0 wrongly by using "Other" option available in the drop down under entity type although they were having PAN/CIN number. This tantamounts to false declaration on part of entities.
4. In addition to above, Ministry while rolling out the Registration module in PARIVESH 2.0, migrated the bulk users already registered in existing PARIVESH 1.0. It has been observed that many entities/companies are registered multiple times by their employees using different email Ids and again without PAN, thereby defeating the overall objective of registration of users with unique identifier.
5. Above issue has been deliberated in the Ministry. Accordingly, all entities / companies /individual /trust/etc are hereby directed to revalidate the registration credentials with PAN/CIN using "**Update Registration**" option provided in login of respective user within one month from the date of issue of this OM.
6. In addition, all entities/companies which are registered multiple times on PARIVESH 2.0 without PAN are directed to assign Super User & re-validate the registration with PAN or CIN, as applicable within one month from the date of issue of this OM. After successful re-validation, Superuser who has registered the entity shall create the project and map the employee(s) to the created project(s).

7. Login credentials of users registered on PARIVESH without PAN/or CIN will be temporarily closed after period of one-month. Detailed step by step guidance for registration, re-validation, creation of project, adding and mapping of employee is given in the Annexure.

8. This issues with the approval of the Competent Authority



(Dr Mohit Saxena)
Scientist 'D'

Email Id: mohit.saxena@gov.in

To,

All Project Proponents

Copy for information:

1. Sr PPS to Secretary, EF&CC
2. Sr PPS to DG&SS, Forest
3. Sr PPS to AS(TK)
4. Sr. PPS to JS(SKB)
5. Shri Alok Tiwari, Scientist G
6. Dr R B Lal, Scientist F/Director PARIVESH
7. NIC for uploading on PARIVESH portal



Ministry of Environment, Forest and Climate Change



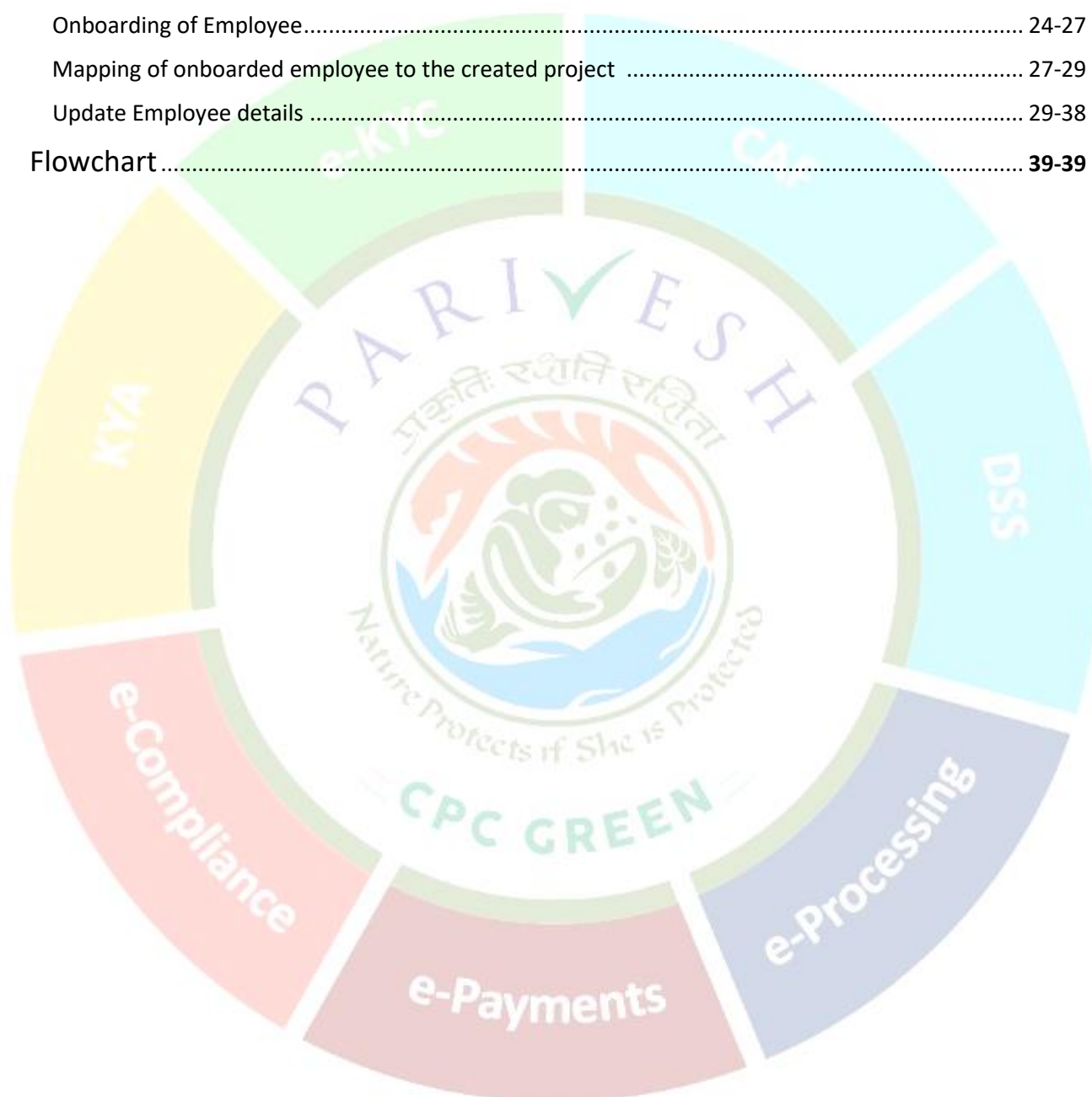
MANUAL FOR REGISTRATION

(PARIVESH 2.0)

SEPTEMBER 2023

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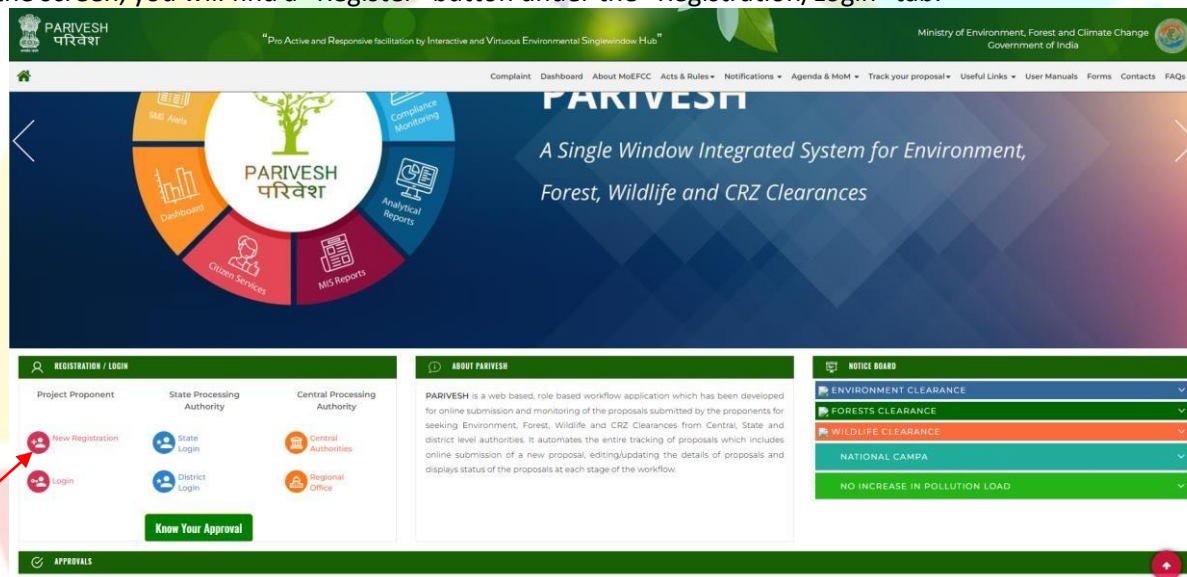


(A) New Registration of User**(i) Central / State PSU / Private Limited / Joint Venture / Trust Association / Others:**

The user, who has registered on PARIVESH with unique identifier (PAN/CIN), would be the Super User. After successful registration, Super User would be given the following rights.

- (A) Creation of Project
- (B) Adding of Employee
- (C) Mapping of onboarded employee to the created project
- (D) Additionally Super User can also time to time update the registration details of the company by clicking on update the details of onboarded employee

Let's understand the process for registration of company/entity/individual by the super user. Go to the home page of the PARIVESH Portal (through the link '<https://parivesh.nic.in/>'). On the top right corner of the screen, you will find a "Register" button under the "Registration/Login" tab.



By simply clicking on the "New Registration" option, you will be directed to the Registration page.

Select "Register As" a Project Proponent/User Agency.

The screenshot shows the 'Registration' page with a progress bar indicating two steps: 01 Details and 02 Basic Details. The 'Register As' dropdown menu is open, showing options: 'Accredited Consultant Organization' (highlighted in blue) and 'Project Proponent/User Agency'. A red arrow points to the 'Accredited Consultant Organization' option. The 'Proceed' button is visible at the bottom right.

Next dropdown is for 'Entity type'.

1. Registration for 'PRIVATE LIMITED':

Select 'Private Limited' as an entity type.

The screenshot shows the 'Registration' page with the 'Entity Type' dropdown menu open. The 'Private Limited' option is highlighted in blue. Other options include 'Central Government (Department/Autonomous body)', 'Central PSU (eg. NHAI, AAIL, NTPC, CIL, SAIL)', 'Individual', 'Joint Venture (Govt. + Govt.)', 'Joint Venture (Govt. + Pvt.)', 'Joint Venture (Pvt. + Pvt.)', 'LLP', and 'Others'. A red arrow points to the 'Private Limited' option. The 'Proceed' button is visible at the bottom right.

Once you click on the 'Private Limited', some new fields will be populated. Super User is required to select 'yes/no' via dropdown for 'Is CIN available to the Entity'.

The screenshot shows the 'Registration' page with the 'Is CIN available to the Entity?' dropdown menu open. The 'YES' option is highlighted in blue. Other options are 'NO' and 'NO'. A red arrow points to the 'YES' option. The 'Proceed' button is visible at the bottom right.

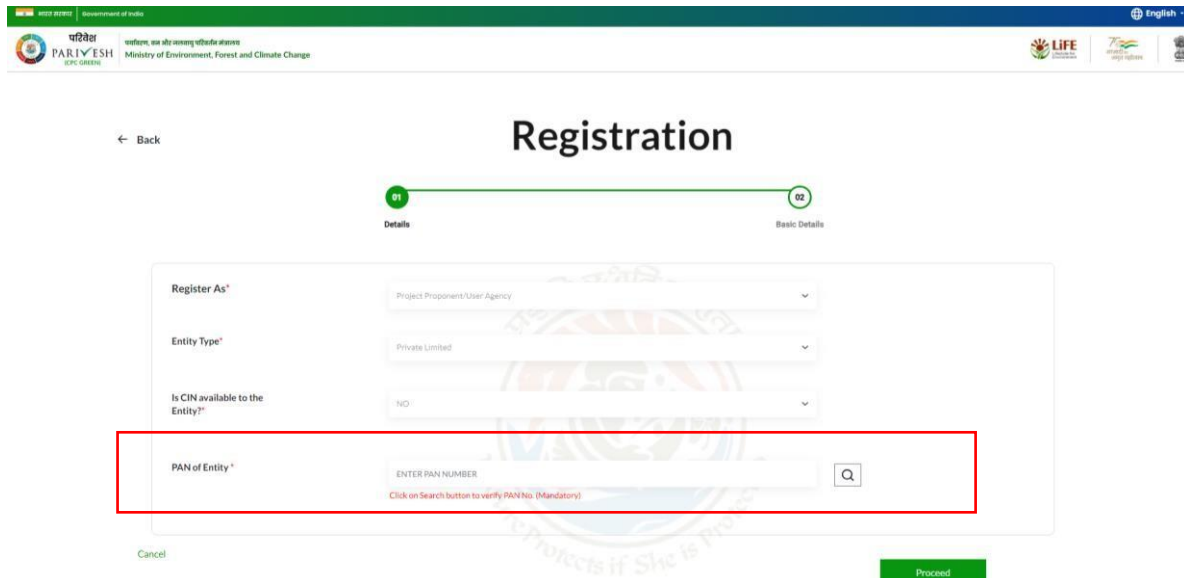
If Super User selects 'yes' as an option, he/she is required to enter CIN and year of incorporation. If he/she selects 'no' for CIN availability, Page can proceed but required to fill PAN. PAN is mandatory. Enter your PAN and click on the search icon

The screenshot shows the registration form on the Parivesh portal. The form is titled 'Details' and 'Basic Details'. It includes fields for 'Register As', 'Entity Type', 'Is CIN available to the Entity?', 'CIN of Entity', 'Year of Incorporation', and 'PAN of Entity'. A red box highlights the 'CIN of Entity', 'Year of Incorporation', and 'PAN of Entity' fields. A red arrow points to the search icon (magnifying glass) next to the 'PAN of Entity' field.

By clicking the search icon, a dialogue window will open to verify the PAN details, where either you can edit your PAN details or continue.

The screenshot shows the 'PAN Details' dialogue window. The window displays the 'Details of PAN No.' as 'AAFCJ9865L' and the 'Entity Name as per PAN' as 'JINDAL URBAN WASTE MANAGEMENT (BAWANA) LIMITED'. It asks 'Do you want to Register as Private Limited on portal?' and provides two buttons: 'Edit PAN Details' and 'Continue'. A red box highlights the 'Edit PAN Details' button.

If you click on the 'Edit PAN Details', a page will direct you to the previous page where you can edit PAN.



← Back

Registration

01 Details
02 Basic Details

Register As* Project Proposer/User Agency

Entity Type* Private Limited

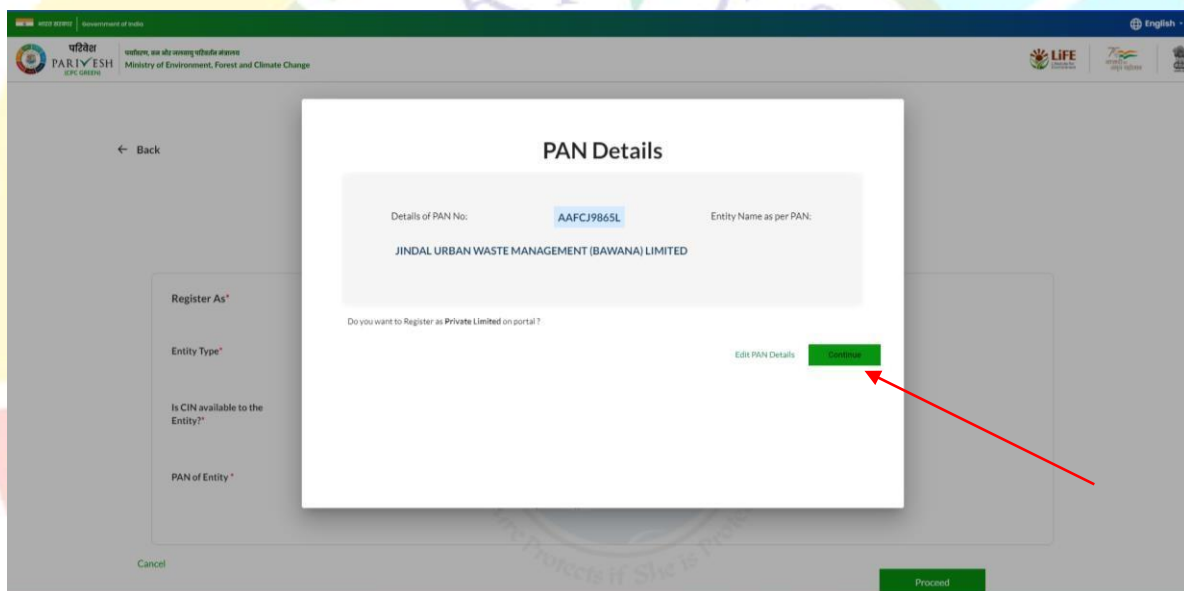
Is CIN available to the Entity?* NO

PAN of Entity* ENTER PAN NUMBER Q

Click on Search button to verify PAN No. (Mandatory)

Cancel
Proceed

Else continue to register yourself.



PAN Details

Details of PAN No: AAFCJ9865L

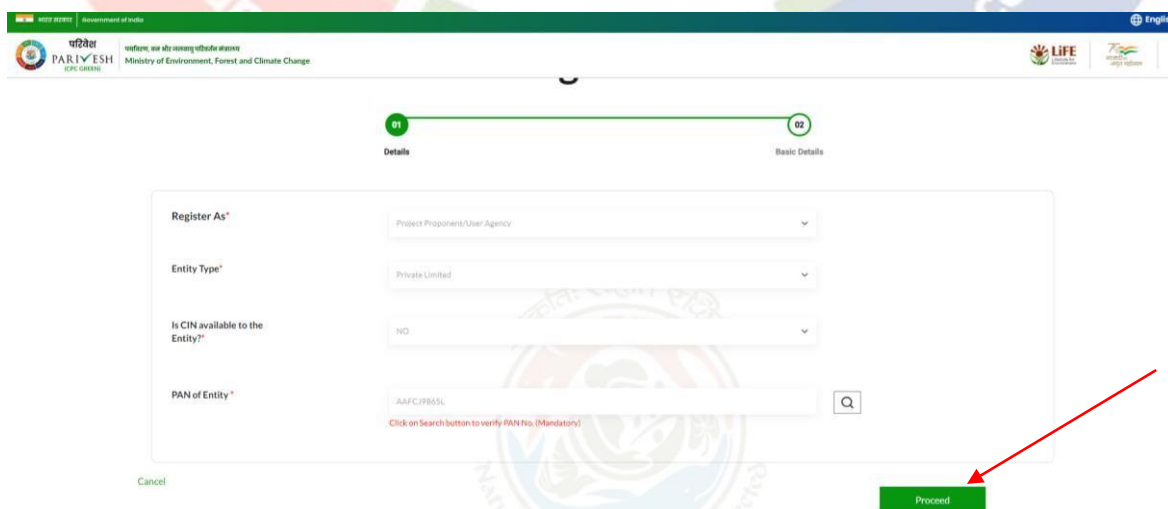
JINDAL URBAN WASTE MANAGEMENT (BAWANA) LIMITED

Entity Name as per PAN:

Do you want to Register as Private Limited on portal?

Edit PAN Details
Proceed

After this, click on Proceed. Once you click the 'Proceed' button, a new page will open.



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Registration

01 Details
02 Basic Details

Register As* Project Proposer/User Agency

Entity Type* Private Limited

Is CIN available to the Entity?* NO

PAN of Entity* AAFCJ9865L Q

Click on Search button to verify PAN No. (Mandatory)

Cancel
Proceed

Name of Project Proponent Entity will be auto-populated. You need to fill First line of address, Select 'State' and 'District' via dropdown. Enter Pincode, website which is optional. Enter Organisation Email Id, Name of the person registered the entity, designation and mobile number.

Enter your details

Name of Project Proponent Entity* LOTUS TRANS TRAVEL PVT LTD

First Line of Address* Max 250 characters only

State/UT* Select

District* Select

Pincode* Enter PIN code

Website www.example.com

Organisation Email Id* Enter Organisation Email ID
Use only organization-level email IDs for Parivesh 2.0. The suggested format is "CompanyName_Parivesh@abc.com".

Name of the person registered the entity* Enter name

Designation* Enter Designation

Select check if your mobile number is linked with your Aadhaar and, also ensure that the email entered should be an organizational email id (suggested format for email id: parivesh_companyname@gmail.com or any other domain) not a personal. You can fill landline number which is optional. Role is auto populated as 'Super User'. Also, you are required to upload authority letter by the company head authorizing the person registering the entity on behalf of the company and will also be a Super User for creating the project and onboarding/mapping of employee. After this, enter CAPTCHA. Once you are done with filling all the mandatory fields, click on 'Save & Submit'

Designation* Enter Designation

Mobile No.* ☐ Tick to confirm if your mobile no. is linked with Aadhar

Mobile No.

Landline Number

STD Code Landline number

Total length of Landline No. must not be greater than 13 digits.

Role Super User

Upload Authority Letter* Browse or drop your file here

Only pdf file(s) are allowed. Maximum file size is 1 MB.

Authorisation Letter from the Departmental head of the company authorizing the person to do the registration on company's behalf

Captcha Code* tzeZF1 Refresh Enter Captcha

☐ Declaration: I agree to the correctness of information provided by me for Registration purpose

Back Save & Submit

As you click on 'Save & Submit', a dialogue box will open to ensure that the details have been submitted successfully. And the email will be sent to the registered email id with login credentials and activation link.

The screenshot shows a web browser window with the PARIVESH portal. A modal dialog box titled "Registration Successful" is centered on the screen. The dialog contains the following text: "Your details have been successfully submitted for Registration as Private Limited Project Proponent. An email has been sent to your registered email id with Login credential and Activation link." There is a green "Done" button at the bottom right of the dialog. In the background, the registration form is visible with fields for Landline Number, STD Code, and Website. A "Save & Submit" button is at the bottom right of the form.

Click on the activation link, you will be required Aadhaar authentication.

The screenshot shows an email template with the following content:

- Please verify your account followed by one time login credentials**
- Congratulation ! You have been registered successfully on PARIVESH Portal as Individual Project Proponent !!**
- Applicant Login Credentials are:
 - User ID: vashisht@mailinator.com
 - Password: AmrbfnW
- Please verify your account using the link below. We'll take you to the website and you'll be able to login on successful Aadhaar Authentication
- <https://stgdev.parivesh.nic.in/#/activateEmail?token=f0d444af-e49b-49bd-95ea-2d0511e3f09e&email=vashisht@mailinator.com&username=VASANTHA>
- This link is valid for 24 hours.**
- Best Regards,

 A red arrow points from the text "you will be required Aadhaar authentication." to the activation link in the email template.

After authenticating your AADHAAR number, registration is successful. Now, the user is redirected to create a new password.

The screenshot shows the "CDAC's e-Sign Service" page. The page has a header with the Government of India logo, the Digital India logo, and the CDAC logo. Below the header, it says "You are currently using C-DAC eSign Service and have been redirected from". The main content area is titled "CDAC's e-Sign Service" and contains a "View Document Information" section. This section has radio buttons for "Aadhaar Number", "Virtual ID", and "UID Token". The "Aadhaar Number" option is selected. Below this, there are fields for "Aadhaar TOTP" and "Aadhaar OTP". A "Get Virtual ID" button is on the right. There is a "How to generate TOTP?" link. A checkbox is checked, stating: "I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system and consent to providing my Aadhaar number/UID Token and One Time Pin (OTP)/Time based One Time Password (TOTP) data for Aadhaar based authentication. I understand that the OTP/TOTP provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system and for obtaining my e-KYC through Aadhaar e-KYC service only for the purpose of enrolling." Below this is a "Listen to Consent" button and a language dropdown set to "English". At the bottom, there are "Submit" and "Cancel" buttons. A red arrow points from the text "After authenticating your AADHAAR number, registration is successful. Now, the user is redirected to create a new password." to the "Submit" button.

Change Password

Email *

Old Password *

New Password *

Confirm Password *

After registration and generating a new password, you can visit the PARIVESH home page and log in from the Log in Tab on the left side. Now you are registered and can monitor all the details and updates related to your Project.



2. Registration for 'STATE PSU':

Select 'Private Limited' as an entity type.

Entity Type *

Is CIN available to the Entity? *

PAN of Entity *

State PSU (eg. State Forest Corp., TANGEDCO, Mineral development Corp)

Central Government (Department/Autonomous body)

Central PSU (eg. NHAI, AAI, NTP, CIL, SAIL)

Individual

Joint Venture (Govt. + Govt.)

Joint Venture (Govt. + Pvt.)

Joint Venture (Pvt. + Pvt.)

LLP

Others

Private Limited

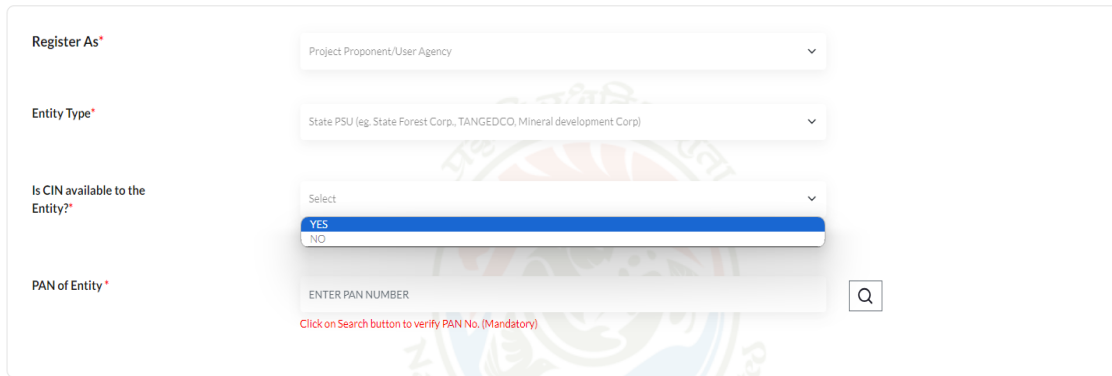
State Government (Department/Autonomous body)

State PSU (eg. State Forest Corp., TANGEDCO, Mineral development Corp)

Trust/Association/Society

Click on Search button to verify PAN No. (Mandatory)

Once you click on the 'State PSU', some new fields will be populated. Super User is required to select 'yes/no' via dropdown for 'Is CIN available to the Entity'.



Register As*

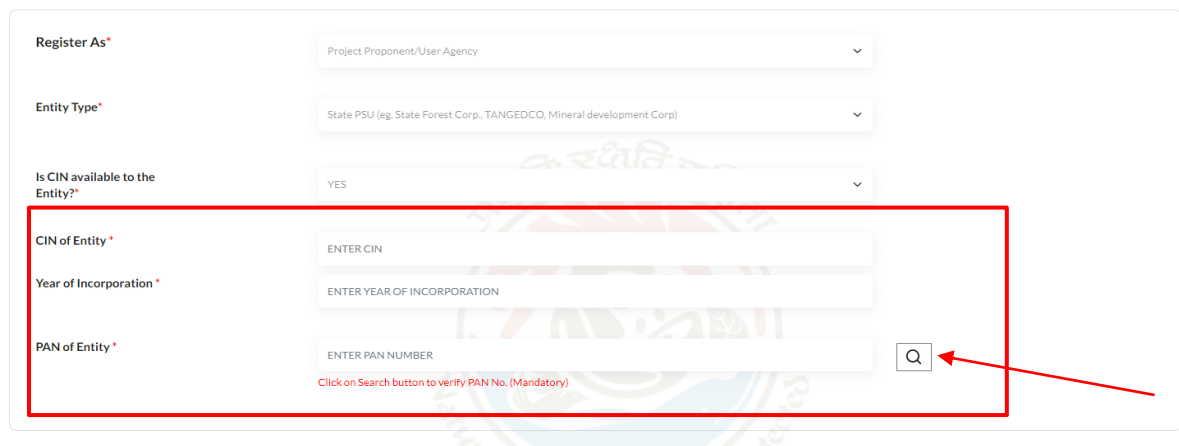
Entity Type*

Is CIN available to the Entity?*
☒ YES
☐ NO

PAN of Entity*

Click on Search button to verify PAN No. (Mandatory)

If Super User selects 'yes' as an option, he/she is required to enter CIN and year of incorporation. If he/she selects 'no' for CIN availability, Page can proceed but required to fill PAN. PAN is mandatory. Enter your PAN and click on the search icon



Register As*

Entity Type*

Is CIN available to the Entity?*

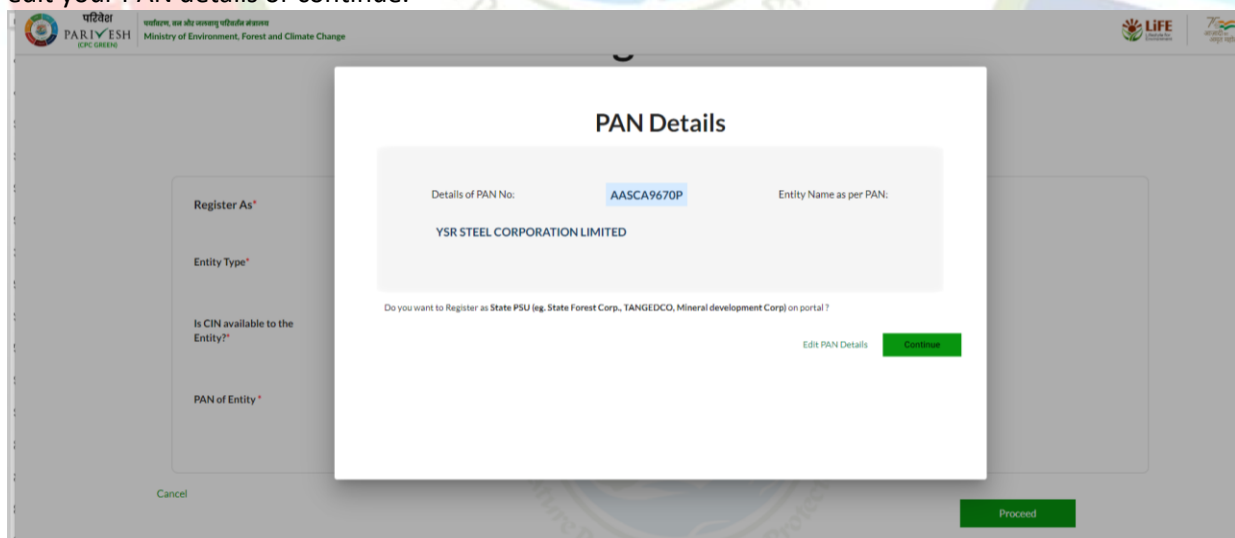
CIN of Entity*

Year of Incorporation*

PAN of Entity*

Click on Search button to verify PAN No. (Mandatory)

By clicking the search icon, a dialogue window will open to verify the PAN details, where either you can edit your PAN details or continue.



PAN Details

Details of PAN No: **AASCA9670P** Entity Name as per PAN: **YSR STEEL CORPORATION LIMITED**

Do you want to Register as State PSU (eg. State Forest Corp., TANGEDCO, Mineral development Corp) on portal?

After this, click on Proceed. Once you click the 'Proceed' button, a new page will open.

01 Details 02 Basic Details

Register As*

Entity Type*

Is CIN available to the Entity?

PAN of Entity*

Click on Search button to verify PAN No. (Mandatory)

Name of Project Proponent Entity will be auto-populated. You need to fill First line of address, Select 'State' and 'District' via dropdown. Enter Pincode, website which is optional. Enter Organisation Email Id, Name of the person registered the entity, designation, and mobile number. Select check if your mobile number is linked with your Aadhaar and, also ensure that the email entered should be an organizational email id (suggested format for email id: parivesh_companyname@gmail.com or any other domain) not a personal. You can fill landline number which is optional. Role is auto populated as 'Super User'. Also, you are required to upload authority letter by the company head authorizing the person registering the entity on behalf of the company and will also be a Super User for creating the project and onboarding/mapping of employee. After this, enter CAPTCHA. Once you are done with filling all the mandatory fields, click on 'Save & Submit'

Landline Number

Total length of Landline No. must not be greater than 13 digits.

Role

Upload Authority Letter*

Only pdf file(s) are allowed. Maximum file size is 1 MB.

Authorisation Letter from the Departmental head of the company authorising the person to do the registration on company's behalf

Captcha Code*

☐ Declaration: I agree to the correctness of information provided by me for Registration purpose

Note: Once Registration application is submitted the activation mail will be sent to the registered Email Id. Click on the activation link within 24* hours to activate your login.

As you click on 'Save & Submit', a dialogue box will open to ensure that the details have been submitted successfully. And the email will be sent to the registered email id with login credentials and activation link. Further process will remain same for the State PSU as described in the preceding pages.

3. Registration for 'OTHERS':

Select 'Others' as an entity type.

Register As* Project Proponent/User Agency

Entity Type* Others

Is PAN available to the Entity?*

PAN of Entity*

Click on Search button to verify PAN No. (Mandatory)

Once you click on the 'Others', some new fields will be populated. Super User is required to select 'yes/no' via dropdown for 'Is PAN available to the Entity'.

Register As* Project Proponent/User Agency

Entity Type* Others

Is PAN available to the Entity?* YES

PAN of Entity* ENTER PAN NUMBER

Click on Search button to verify PAN No. (Mandatory)

If Super User selects 'yes' as an option, he/she is required to fill PAN. Enter your PAN and click on the search icon

Register As* Project Proponent/User Agency

Entity Type* Others

Is PAN available to the Entity?* YES

PAN of Entity* ENTER PAN NUMBER

Click on Search button to verify PAN No. (Mandatory)

By clicking the search icon, a dialogue window will open to verify the PAN details, where either you can edit your PAN details or continue.

PAN Details

Details of PAN No: ABAFB7771J

Entity Name as per PAN: BOSKY SANELITE DEVELOPERS

Do you want to Register as Others on portal ?

Edit PAN Details Continue

After this, click on Proceed. Once you click the 'Proceed' button, a new page will open.

01 Details 02 Basic Details

Register As* Project Proponent/User Agency

Entity Type* Private Limited

Is CIN available to the Entity?* NO

PAN of Entity* AAFCP855L

Click on Search button to verify PAN No. (Mandatory)

Cancel Proceed

Name of Project Proponent Entity will be auto-populated. You need to fill First line of address, Select 'State' and 'District' via dropdown. Enter Pincode, website which is optional. Enter Organisation Email Id, Name of the person registered the entity, designation and mobile number.

Welcome, Bosky Sanelite Developers

Enter your details

Name of Project Proponent Entity* BOSKY SANELITE DEVELOPERS

Correspondence Address* Max 250 characters only

State/UT* Select

District* Select

Pincode* Enter PIN code

Email Id* Enter Email ID

Mobile No.* ☐ Tick to confirm if your mobile no. is linked with Aadhar

Mobile No.

Landline Number

STD Code Landline Number

Total length of Landline No. must not be greater than 13 digits.

HP JumpStarts

Select check if your mobile number is linked with your Aadhaar and, also ensure that the email entered should be an organizational email id (suggested format for email id: parivesh_companyname@gmail.com or any other domain) not a personal. You can fill landline number which is optional. Role is auto populated as 'Super User'. Also, you are required to upload authority letter by the company head authorizing the person registering the entity on behalf of the company or PAN and will also be a Super User for creating the project and onboarding/mapping of employee. After this, enter CAPTCHA. Once you are done with filling all the mandatory fields, click on 'Save & Submit'.

As you click on 'Save & Submit', a dialogue box will open to ensure that the details have been submitted successfully. And the email will be sent to the registered email id with login credentials and activation link. Further process will remain same for the State PSU as described in the preceding pages.

(ii) State / Central Government / Individual / Others not having PAN:

Let's understand the process of registration in case of not having PAN. You are required to land into the page homepage of PARIVESH. After this, click on 'Register' button appears on the top right corner of the page. Once you click on the 'Register' button, a new page will open.

Select 'Project Proponent / User Agency' for the field 'Register As'

Next, selecting the 'Register As', a field will appear to select Entity Type. Select the entity type via dropdown. Select 'Others' as an entity type.

← Back

Registration

The screenshot shows the 'Registration' form with two steps: 01 Details and 02 Basic Details. The 'Entity Type' dropdown is open, showing a list of options: Central Government (Department/Autonomous body), Central PSU (eg. NHAI, AAI, NTP, CIL, SAIL), Individual, Joint Venture (Govt. + Govt.), Joint Venture (Govt. + Pvt.), Joint Venture (Pvt. + Pvt.), LLP, Others (highlighted in blue), Private Limited, State Government (Department/Autonomous body), State PSU (eg. State Forest Corp., TANGEDCO, Mineral development Corp), and Trust/Association/Society. A red arrow points to the 'Others' option. The 'Register As' dropdown is set to 'Project Proponent/User Agency'. There are 'Cancel' and 'Proceed' buttons at the bottom.

Clicking on the 'Others', new field will open to select 'Is PAN available to the entity?'. You need to select this because it is mandatory. Select 'No' for the field.

This screenshot shows the 'Registration' form after selecting 'Others'. A new field 'Is PAN available to the Entity?' has appeared with a dropdown menu open, showing 'YES' and 'NO' (highlighted in blue). A red arrow points to the 'NO' option. The 'Entity Type' dropdown now shows 'Others' with a note: 'Specially applicable for individuals applying for CRZ clearance (Fishermen Only)'. The 'Proceed' button is visible at the bottom right.

Once you select 'No', click on 'Proceed' button, a new page will open.

This screenshot shows the 'Registration' form after clicking 'Proceed'. The 'Is PAN available to the Entity?' dropdown is still open with 'NO' selected. A red arrow points to the 'Proceed' button at the bottom right. The form includes a disclaimer: '*This registration application will be under approval process by PMKVSH ADMIN. It can be either Approved OR Rejected based on applicable rules and regulations*'. The 'Proceed' button is highlighted in green.

After clicking the 'Proceed' button, a new will open where you are required to provide the mandatory information. Name of Project Proponent Entity will be auto-populated. You need to fill First line of address, Select 'State' and 'District' via dropdown. Enter Pincode, website which is optional. Enter Organisation Email Id, Name of the person registered the entity, designation, and mobile number.

nge

Welcome, Bosky Sanelite Developers

Enter your details

Name of Project Proponent Entity* BOSKY SANELITE DEVELOPERS

Correspondence Address* Max 250 characters only

State/UT* Select

District* Select

Pincode* Enter PIN code

Email Id* Enter Email ID

Mobile No.* ☐ Tick to confirm if your mobile no. is linked with Aadhar

Mobile No.

Landline Number

STD Code Landline Number

Total length of Landline No. must not be greater than 13 digits.

HP JumpStarts

Select check if your mobile number is linked with your Aadhaar and, also ensure that the email entered should be an organizational email id (suggested format for email id: parivesh_companyname@gmail.com or any other domain) not a personal. You can fill landline number which is optional. Role is auto populated as 'Super User'. Also, you are required to upload authority letter by the company head authorizing the person registering the entity on behalf of the company or PAN and will also be a Super User for creating the project and onboarding/mapping of employee. After this, enter CAPTCHA. Once you are done with filling all the mandatory fields, click on 'Save & Submit'.

HP JUMPSTARTS | Government of India

परिवेश
PARIVESH
EPC GREEN

we are discussing climate action
Ministry of Environment, Forest and Climate Change

English

MOBILE NO.

Landline Number

STD Code Landline Number

Total length of Landline No. must not be greater than 13 digits.

Website

www.example.com

Upload Voter ID or Authority Letter or PAN *

Browse or drop your file here

Only pdf files are allowed. Maximum file size is 1 MB.

NOTE: (Aadhaar is NOT accepted as a verification document)

Captcha Code*

OSp0SW Refresh Enter Captcha

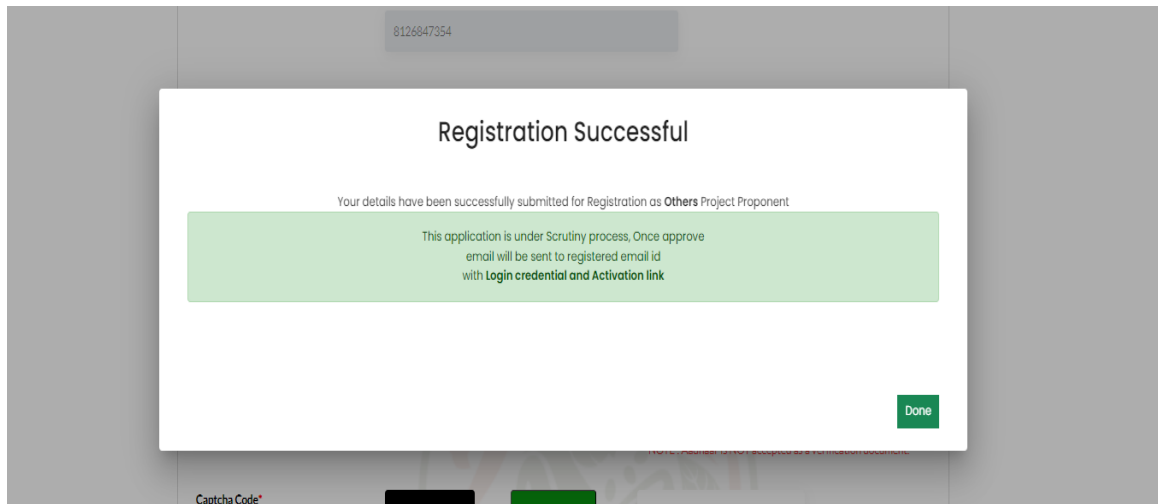
☐ Declaration I agree to the correctness of information provided by me for Registration purpose

Back Save & Submit

Note: Once Registration application is submitted the activation mail will be sent to the registered Email Id. Click on the activation link within 24 hours to activate your login.

As you click on 'Save & Submit', a dialogue box will open to ensure that the details have been successfully submitted for registration as 'Others' Project Proponent. And this application is under Scrutiny process, once approve email will be sent to registered email id with login credentials and activation link.

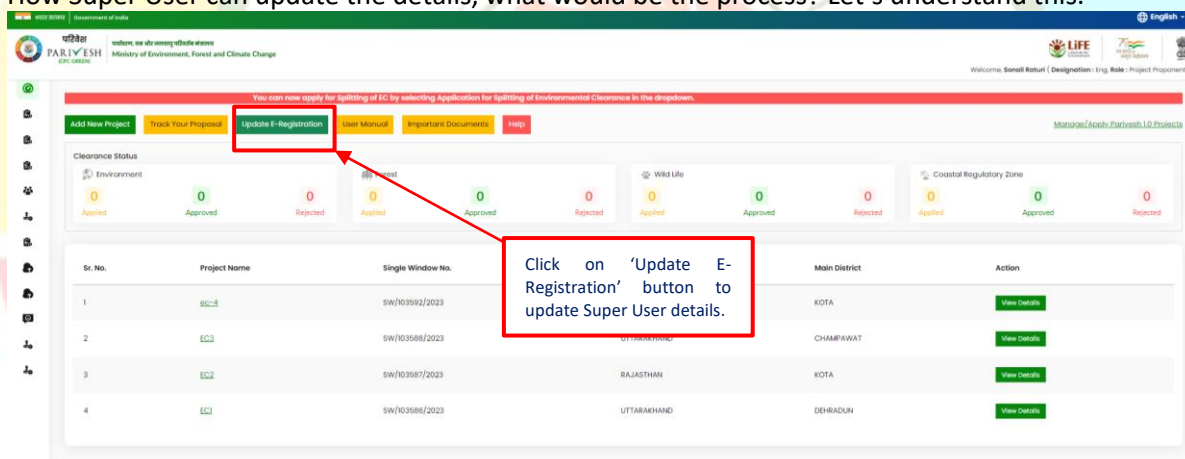
Note: The registration application will be under approval process by PARIVESH admin. It can be either approved or rejected based on application rules and regulations.



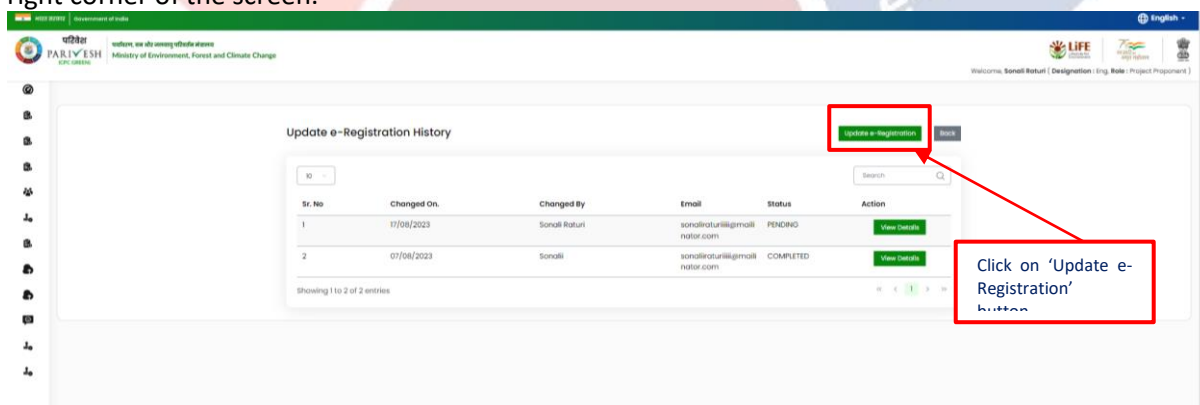
(B) Update E-Registration

(i) Central PSU / State PSU / Private Limited / Individual / Joint Venture / Trust Association having PAN:

How Super User can update the details, what would be the process? Let's understand this.



Upon clicking the 'Update E-Registration' button, a page will open where you will find the update e-registration history. Now, you are required to click on 'Update e-registration' button present on the top right corner of the screen.



On clicking the 'Update e-Registration', page will be directed to the update e-registration form. Let's go through this form and understand the process. First you will see the existing registration details which are auto-fetched.

Update e-Registration Form
(Note: Whosoever is registering will act as a super user for mapping of projects and/or submission of applications.)

Existing Registration Details

1. Name of Project Proponent/Entity/Company	SCANIA STEELS & POWERS LIMITED
2. Address	Mussorie diversion, rdgum, dehradun
3. State/UT	RAJASTHAN
4. District	KOTA
5. Pin Code	248001
6. E-mail address	sonalratul@gmailinator.com
7. Name of the person registered the company/Entity	Sonal Ratul
8. Designation	Eng
9. Mobile number	76852086
10. Landline number	225689
11. Role	Super User
12. Website	N/A
13. Existing Authority Letter	sample pdf 1 (4) (1).pdf Preview

Moving down, you will notice the editable fields to update Registration details. Note to be considered that whosoever is registering will act as a Super User for mapping of projects and/or submission of applications. Here, Name of Project Proponent/Entity/Company cannot be changed so the name will be auto-fetched. You can update Address, state, district, pincode, name of the person registering the company/entity, designation, mobile number, landline number. Role will be Super User only that cannot be changed. You can also update website. You can change email id. Upload Authority letter which is mandatory in order to change update the details. Authorisation letter should be from the departmental head of the company authorizing the person to do the registration on company's behalf.

Update Registration Details

14. Name of Project Proponent/Entity/Company	SCANIA STEELS & POWERS LIMITED
15. Address	Mussorie diversion, rdgum, dehradun
16. State/UT	RAJASTHAN
17. District	KOTA
18. Pin Code	248001
19. Email	sonalratul@gmailinator.com
Use only organization-level email IDs for Parivesh 2.0. The suggested format is "CompanyName_Parivesh@abc.com".	
20. Name of the person registering the company/Entity	Sonal Ratul
21. Designation	Eng
22. Mobile number	76852086
23. Landline number	225689
24. Role	Super User
25. Website	N/A
26. Upload Authority Letter	<div>Browse or drag your file here</div> <div>Only pdf file(s) are allowed maximum file size is 5 MB.</div>

Authorization Letter from the Departmental head of the company authorizing the person to do the registration on company's behalf.

After updating the preferable fields, click on 'Submit' button.

Click on 'Submit' to finalize the update

Submit

You can now apply for Splitting of EC by selecting Application for Splitting of Environmental Clearance in the dropdown.

Buttons: Add New Project, Track Your Proposal, **Update E-Registration**, User Manual, Important Documents, Help.

Clearance Status: Environment (Applied, Approved, Rejected), Forest (Applied, Approved, Rejected), Wild Life (Applied, Approved, Rejected), Coastal Regulatory Zone (Applied, Approved, Rejected).

Sr. No.	Project Name	Single Window No.	Main District	Action
1	EC-1	SW/NO/3592/2023	KOTA	View Details
2	EC-2	SW/NO/3588/2023	CHAMPAWAT	View Details
3	EC-3	SW/NO/3587/2023	RAJASTHAN	View Details
4	EC-4	SW/NO/3586/2023	UTTARAKHAND	View Details

Upon clicking the 'Update E-Registration' button, a page will open where you will find the update e-registration history. Now, you are required to click on 'Update e-registration' button present on the top right corner of the screen.

Update e-Registration History

Sr. No.	Changed On	Changed By	Email	Status	Action
1	17/06/2023	Sonali Raturi	sonaliraturi@gmail.com	PENDING	View Details
2	07/06/2023	Sonali	sonaliraturi@gmail.com	COMPLETED	View Details

Showing 1 to 2 of 2 entries

On clicking the 'Update e-Registration', page will be directed to the update e-registration form. Let's go through this form and understand the process. First you will see the existing registration details which are auto-fetched. Moving down, you will notice the editable fields to update Registration details. Note to consider that whosoever is registering will act as a Super User for creation of project, adding of employee, mapping of projects to added employee and/or submission of applications. Here, Name of Project Proponent/Entity/Company cannot be changed so the name will be auto-fetched. You can update Address, state, district, pincode, name of the person registering the company/entity, designation, mobile number, landline number. Role will be Super User only that cannot be changed. You can also update website. You can change email id. Upload Authority letter which is mandatory in order to change update the details. Authorisation letter should be from the departmental head of the company authorizing the person to do the registration on company's behalf.

Note: PAN is not mandatory for Others in order to update E-Registration.

15. ENTER PAN NUMBER OF PROPONENT/ENTITY/COMPANY: ENTER PAN NUMBER

16. Address: INDIRA PARYAWARAN BHAWAN

17. State/UT: DELHI

18. District: CENTRAL

19. Pin Code: 110003

20. Email: [Field]

21. Name of the person registering the company/Entity: Ashish Kumar

22. Designation: Proponent

23. Mobile number: 9971931282

The suggested format is "CompanyName_Parivesh@abc.com".

After updating the details, click on submit. Once Super User submit it is under Scrutiny process, once approve email will be sent to registered email id with login credentials and activation link.

After Approving, a verification mail will be sent to the registered mail or the mail Super User has updated. You will find the link on the mail. Click on that link for the verification.

Congratulation! You are one step away from updating your E-Registration!!

Please complete the registration using below mentioned link:

<https://stede.parivesh.nic.in/#/updateEvc?token=evJh8GaiOIJUz2f1N1D9.gvJzdWfOjlyMDM0MzU0fwiidXNlcnRyb2ZpbGVZCj0fA2MU3KLIFacWVSMWxPOmtOVmV4MKE9PSIcImV4cC6MTY3MjM0NTkRatun>

This link is valid for 24 hours.

Best Regards,
Monitoring Cell (Environment, Forests and Wildlife Clearances)
Ministry of Environment, Forest and Climate Change
Government of India
New Delhi

Click on the activation link, you will be required Aadhaar authentication.

After authenticating your AADHAAR number, verification is successful. Once the verification is done, page will be directed to the update e-registration history page. Here, you will find the changes you have made on the detail are completed.

Sr. No	Changed On	Changed By	Email	Status	Action
1	17/06/2023	Sonali Ratun	sonaliratun@gmail.com	COMPLETED	View Details
2	17/06/2023	Sonali Ratun	sonaliratun@gmail.com	PENDING	View Details
3	07/06/2023	Sonali	sonaliratun@gmail.com	COMPLETED	View Details

Showing 1 to 3 of 3 entries

2. Central Government / State Government registered without PAN:

For Central Government / State Government, PAN is optional.

15. ENTER PAN NUMBER OF PROPONENT/ENTITY/COMPANY *	<input type="text" value="ENTER PAN NUMBER"/>
16. Address *	<input type="text" value="INDIRA PARYAWARAN BHAWAN"/>
17. State/UT *	<input type="text" value="DELHI"/>
18. District *	<input type="text" value="CENTRAL"/>
19. Pin Code *	<input type="text" value="110003"/>
20. Email	<input type="text" value="ashishuser92@gmail.com"/>
<small>Use only organization-level email IDs for Parivesh 2.0. The suggested format is "CompanyName_Parivesh@abc.com".</small>	
21. Name of the person registering the company/Entity *	<input type="text" value="Ashish Tripathi"/>
22. Designation *	<input type="text" value="Proponent"/>
23. Mobile number *	<input type="text" value="9971931282"/>

(C) Management of Employee:

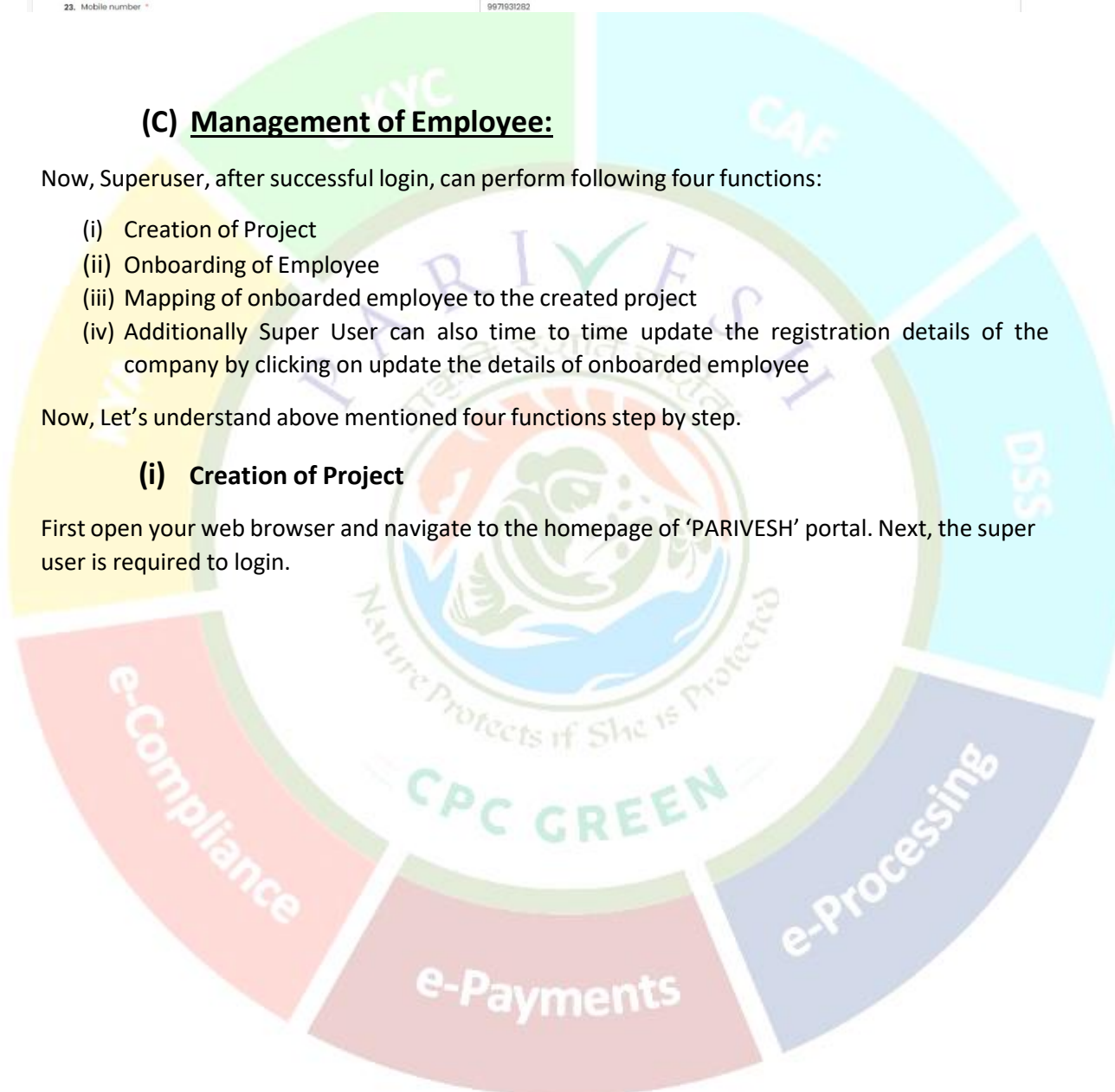
Now, Superuser, after successful login, can perform following four functions:

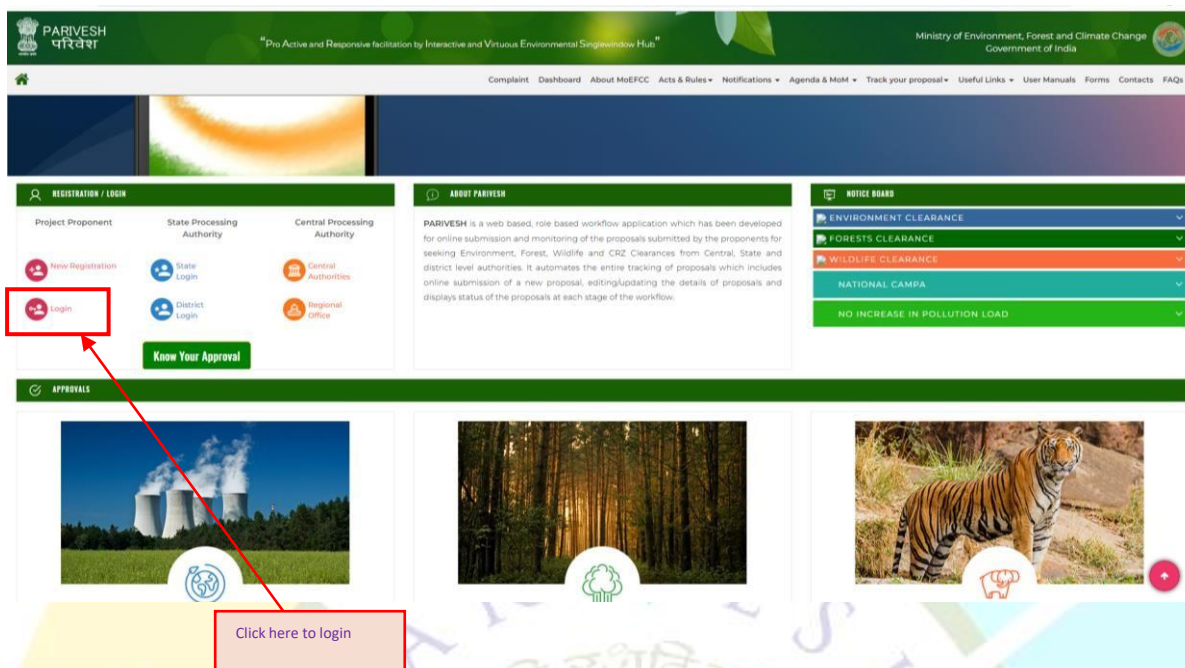
- (i) Creation of Project
- (ii) Onboarding of Employee
- (iii) Mapping of onboarded employee to the created project
- (iv) Additionally Super User can also time to time update the registration details of the company by clicking on update the details of onboarded employee

Now, Let's understand above mentioned four functions step by step.

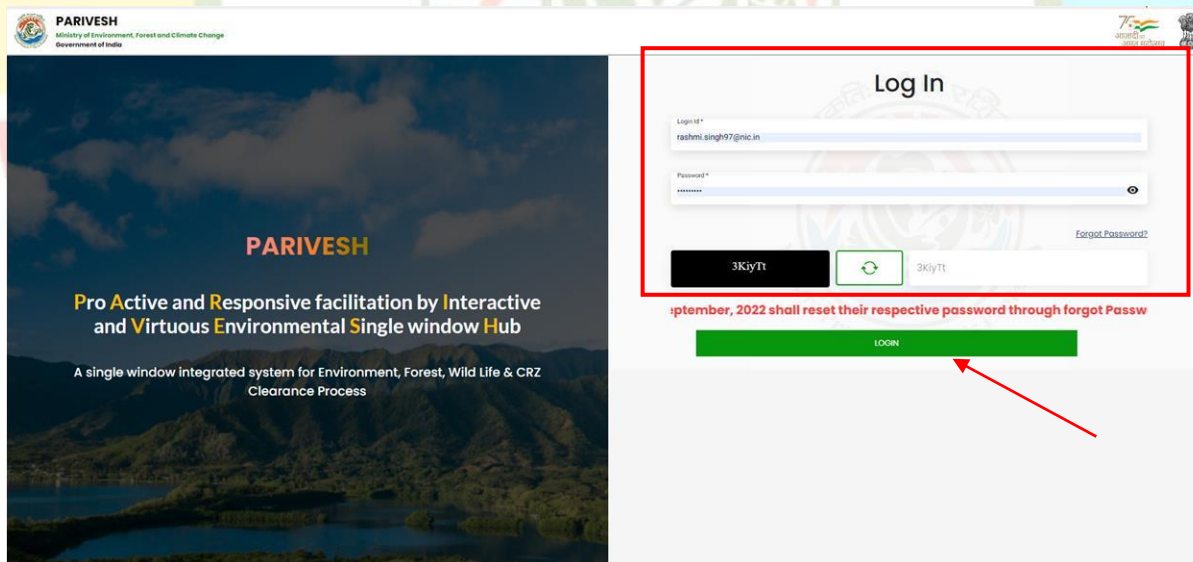
(i) Creation of Project

First open your web browser and navigate to the homepage of 'PARIVESH' portal. Next, the super user is required to login.





Enter your mail id in the first field. Make sure to type it correctly to avoid any login issues. In the second field, enter your password. Remember, passwords are case-sensitive, so ensure that you enter correctly. After successfully finish, click on 'Login' button to proceed.



Now, click on the 'Login button', you'll be directed to the dashboard. Once you are there, you will find the 'Add New Project' button. Click on the 'Add New Project' button to create a project. You will be directed to a new page where super user can add project by filling out all the mandatory fields. Let's go through the required fields together.

The screenshot shows the Parivesh CPC GREEN portal interface. At the top, there is a header with the Government of India logo and the text 'परिवेश CPC GREEN' and 'Ministry of Environment, Forest and Climate Change'. Below the header, there is a navigation bar with buttons: 'Add New Project', 'Track Your Proposal', 'Update E-Registration', 'View Manual', 'Important Documents', and 'Help'. The 'Add New Project' button is highlighted with a red box, and a red arrow points to it with the text 'Click here to add new project'. Below the navigation bar, there is a section for 'Clearance Status' with tabs for Environment, Forest, Wild Life, and Coastal Regulatory Zone. Each tab shows a status bar with 'Applied', 'Approved', and 'Rejected' counts. Below this, there is a table with columns: Sr. No., Project Name, Single Window No., Main State, Main District, and Action. The table contains three rows of data, each with a 'View Details' button.

Sr. No.	Project Name	Single Window No.	Main State	Main District	Action
1	EC3	SW/103588/2023	UTTARAKHAND	CHAMPAWAT	View Details
2	EC2	SW/103587/2023	RAJASTHAN	KOTA	View Details
3	EC1	SW/103586/2023	UTTARAKHAND	DEHRADUN	View Details

Start by entering the name of the project. Next, you will need to select the State and District and address of the project location. Once you have filled out all the necessary fields, review the details to ensure everything is accurate. If everything looks good, click on the 'Submit' button to create your project.



Add New Project

Name of The Project *

Note: Project Name cannot be changed at later stage. Kindly fill the Project Name carefully.

State *

District *

Address of Project *

Back

Submit

Click on Submit to add new project

After successfully submitting the fields required for creating project, Project gets created along with Single Window Number.

(ii) Onboarding of Employee

Now, there are two actions that a Super user can perform: a) Super user can either fill the form for the created project or else b) He/she may assign the created project to an employee by clicking on 'Add employee' button. Employee can be onboarded by raising a request to Super User by the employee himself/herself or employee can also be onboarded by the Super User.

First, let's understand how the Super User can add employee. On clicking the 'Add Employee', a new page will load and populate some fields.

Add New Project

Name of The Project *

Note: Project Name cannot be changed at later stage. Kindly fill the Project Name carefully.

State *

District *

Address of Project *

Back

Submit

Project Added Successfully

Your Project has been added successfully

Project Name: ec-4

Single Window No.: SW/103562/2023

Back to Dashboard

Add Employee

Click on this button to redirect back to the dashboard

Either this way, Super User can add Employee

After clicking on 'Add Employee' button, Super User will find a form to add employee. Let's start by filling out the required fields. Begin by entering the employees' name. Next, provide the employee's designation, address. Next, provide the employee's contact information including, Mobile number,

Email id. Next, field is to allow mapping of an employee with the multiple projects. Select yes/no from the dropdown.

The screenshot shows the 'Add Employee' form in the Parivesh portal. The form includes fields for Name of The Employee, Designation, Correspondence Address, State, District, Pin Code, Mobile Number, Landline Number, and Email ID. A dropdown menu for 'Allowed To Map With Multiple Projects' is highlighted with a red box. The form also has 'Back' and 'Submit' buttons.

If super user will select 'Yes' to allow mapping of this employee with multiple projects, employee can be mapped to various projects.

The screenshot shows the 'Add Employee' form with the 'Allowed To Map With Multiple Projects' dropdown set to 'Yes'. A red box highlights the 'Yes' option, and a red arrow points to it from a text box.

In case of 'yes', multiple projects can be mapped to this particular employee

If super user selects 'no', that user will not be allowing to map with more than one project.

The screenshot shows the 'Add Employee' form with the 'Allowed To Map With Multiple Projects' dropdown set to 'No'. A red box highlights the 'No' option, and a red arrow points to it from a text box.

In case of 'no', only single project can be mapped to this employee

After filling out all the mandatory fields, click on 'Submit' to add employee.

The 'Add Employee' form includes the following fields:

- Name of The Employee *
- Designation *
- Correspondence Address *
- State *
- District *
- Pin Code *
- Mobile Number *
- Landline Number
- Email ID *
- Allowed To Map With Multiple Projects *

A red box highlights the 'Submit' button at the bottom right, with an arrow pointing to it from a text box that says 'Click on submit button to add Employee'.

Further, alternatively, if superuser wants to add employee later, he/she may use 'Manage Employee' tab given in the sidebar menu.

The dashboard shows various tabs in the sidebar menu, including 'Dashboard', 'My Tasks', 'EDS Proposals', 'De-listed Proposals', 'Additional Remarks', 'Manage Employee', 'Approvals', 'Track Proposal Before 4th Sept', 'Upload Compliance', 'EC Condition Upload', 'Raise Complaint', 'Change Password', and 'Withdraw History'. The 'Manage Employee' tab is highlighted, and a red box points to it with the text 'Click here to manage employee'.

After clicking the 'Manage Employee' button, a page will open where you'll find 'Add employee' button on the top right corner of the page.

Employee List

Sr. No.	Name	Designation	Email/Mobile	Action
1	Deepali	Enr	deepali@mailinator.com 768832086	Actions
2	Priyanka	Adb	priyanka@mailinator.com 768832086	Actions
3	Shikha	Spic	shikha@mailinator.com 768832086	Actions
4	Shonaya	Er	shonaya@mailinator.com 768832086	Actions

Showing 1 to 4 of 4 entries

On clicking the 'Add Employee' button, page will be directed to Add employee form. Subsequent fields will be filled out as explained in the preceding pages.

Add Employee

Name of The Employee *

Designation *

Correspondence Address *

State *

District *

Pin Code *

Mobile Number *

Landline Number

STD Code

Landline No.

Email ID *

Allowed To Map With Multiple Projects *

Submit

(iii) Mapping of onboarded employee to the created project

After successfully adding an employee, navigate to the 'Action icon'. Three actions can be performed by Super user; 1. Mapping of a Project with an employee 2. Deletion of mapped project 3. Delete an employee

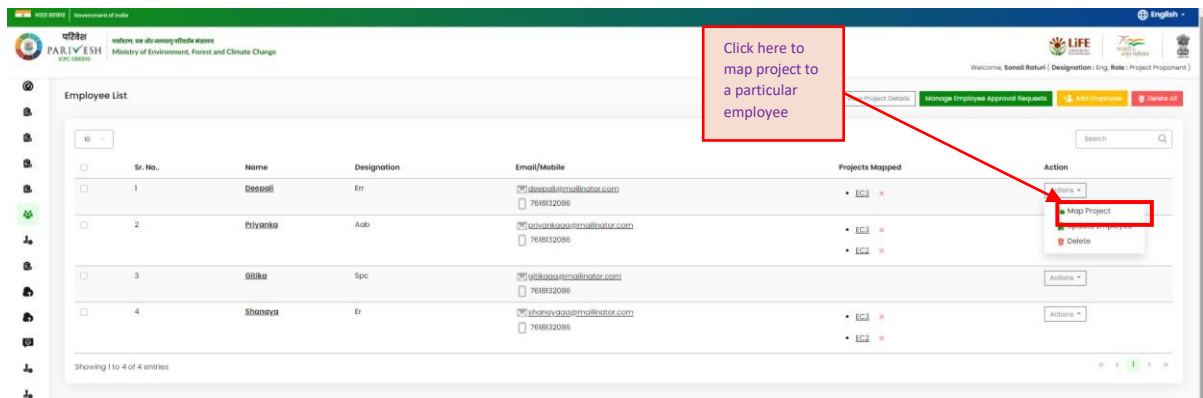
1. Mapping of a Project with an employee:

To map of project with an employee, Super User is required to click on 'Actions' button which comes under 'Manage Employee' tab present in the left sidebar menu.

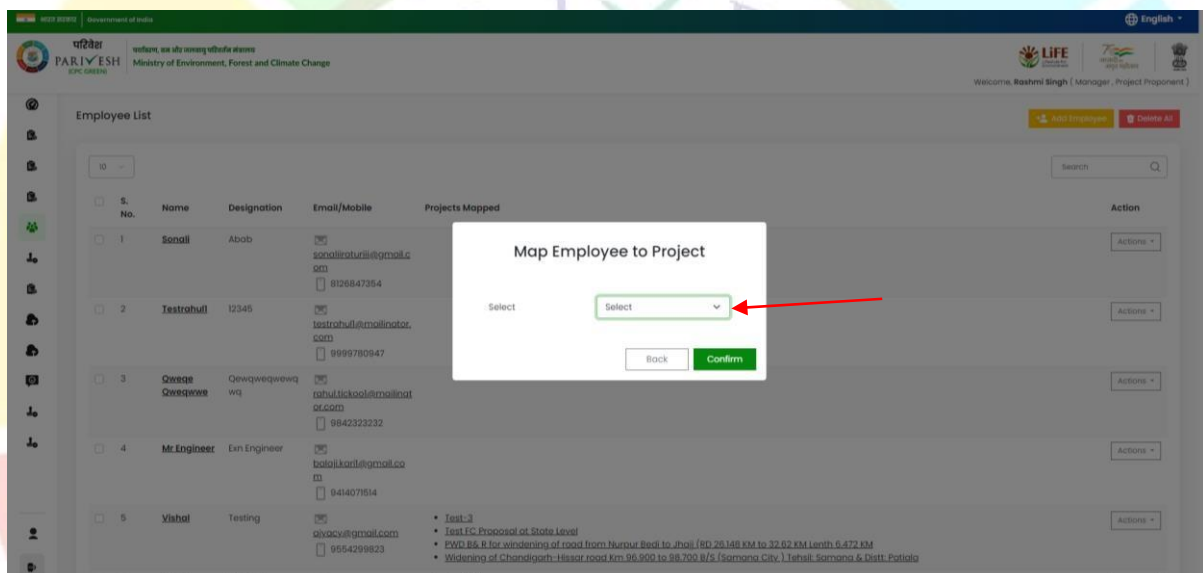
Employee List

Sr. No.	Name	Designation	Email/Mobile	Projects Mapped	Action
1	Deepali	Enr	deepali@mailinator.com 768832086		Actions
2	Priyanka	Adb	priyanka@mailinator.com 768832086		Actions
3	Shikha	Spic	shikha@mailinator.com		Actions

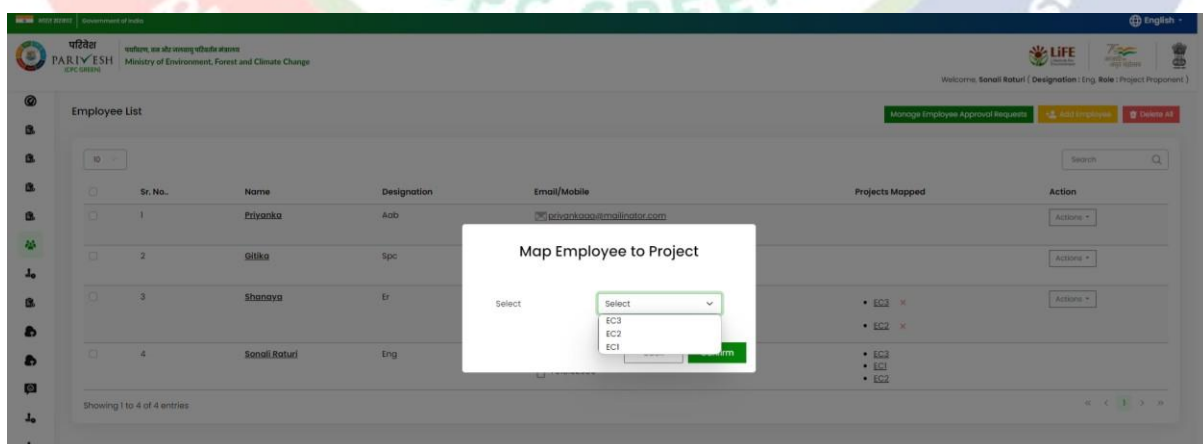
Next is to click on 'Map Project' button under 'Action'.



On clicking the 'Map Project', a pop-up window will open where you will find a field to select the already created project you want to map to an employee.

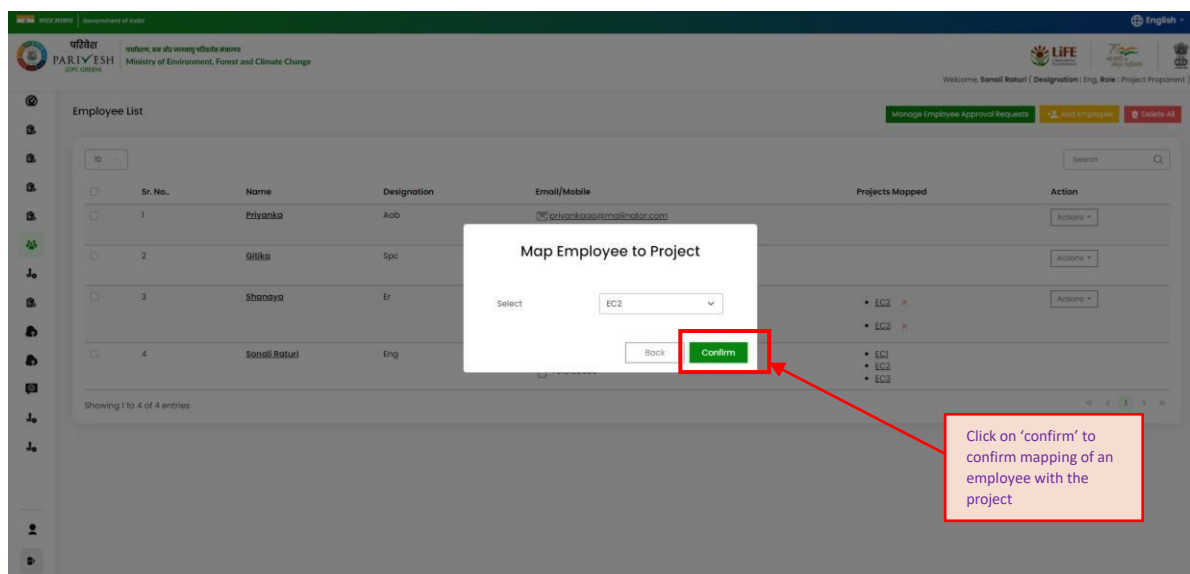


After selecting the project, click on the confirm to begin mapping.



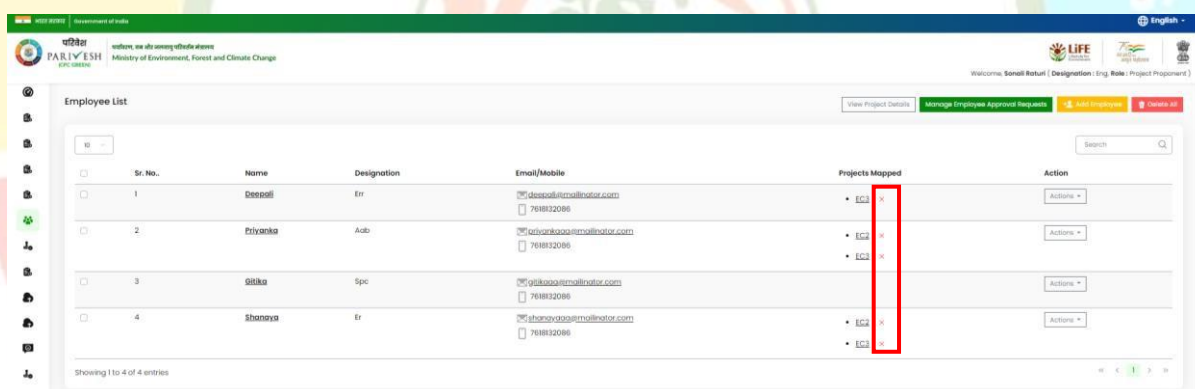
After selecting the project from the dropdown list, click on the 'Confirm' button. By clicking on the 'Confirm' button, mapping of employee with the project would be wrapped up. Now the added project

will be visible adjacent to that employee. Super user can map multiple projects to that employee if that employee is allowed to map with multiple projects.



2. Deletion of mapped project:

Once Super User mapped the project to an employee, what if he/she wants to delete the mapped project? Let's understand the process of deletion of mapped project. For the deletion of mapped projects, Super User needs to click on cross icon present adjacent to the mapped projects.



By clicking the cross icon (X), a confirmation message will popup stating that "Are you sure you want to unlink (Project name) from (Employee name)". Click on 'Yes' and the mapped project will be removed.

3. Deactivation of employee:

To deactivate an employee, Super User is required to slide the toggle button.

Employee List

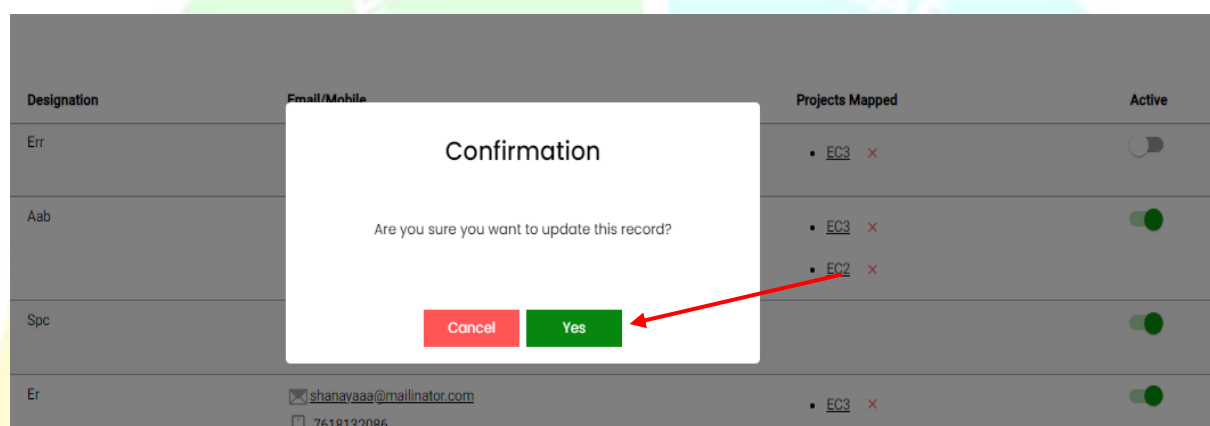
View Proposed Employees History View Project Details Manage Employee Approval Requests Add Employees Delete All

Active Deactivate

S.No.	Name	Designation	Email/Mobile	Projects Mapped	Active	Action
1	Dessal	Err	✉ dessal@mailinator.com 7618132086	• EC3 x	<input checked="" type="checkbox"/>	Actions
2	Priyanka	Aab	✉ priyanka@mailinator.com 7618132086	• EC2 x • EC3 x	<input checked="" type="checkbox"/>	Actions
3	Gitika	Spc	✉ gitika@mailinator.com 7618132086		<input checked="" type="checkbox"/>	Actions
4	Shanaya	Er	✉ shanayaaa@mailinator.com 7618132086	• EC2 x • EC3 x	<input checked="" type="checkbox"/>	Actions

Showing 1 to 4 of 4 entries

Once you slide the button, a dialogue box will open where you will find the confirmation for the deactivation of an employee as “Are you sure you want to update this record?”



Once Super User click on ‘Yes’ button, the employee will be deactivated and will disappear from the added employee list.

PARIVESH
Ministry of Environment, Forest and Climate Change

WELCOME, Sonali Rautal | Designation: Eng. Role: Project Proponent

Employee List

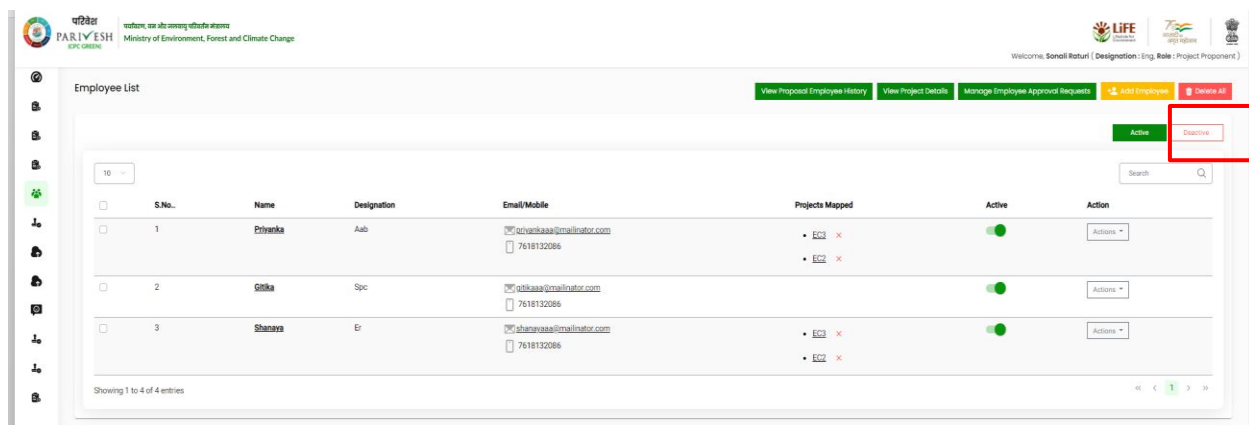
View Proposed Employees History View Project Details Manage Employee Approval Requests Add Employees Delete All

Active Deactivate

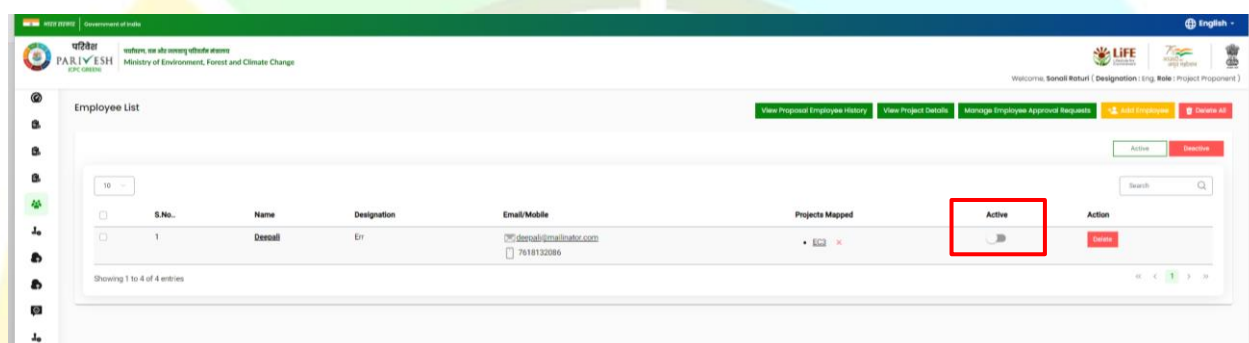
S.No.	Name	Designation	Email/Mobile	Projects Mapped	Active	Action
1	Priyanka	Aab	✉ priyanka@mailinator.com 7618132086	• EC3 x	<input checked="" type="checkbox"/>	Actions
2	Gitika	Spc	✉ gitika@mailinator.com 7618132086	• EC2 x	<input checked="" type="checkbox"/>	Actions
3	Shanaya	Er	✉ shanayaaa@mailinator.com 7618132086	• EC2 x • EC3 x	<input checked="" type="checkbox"/>	Actions

Showing 1 to 4 of 4 entries

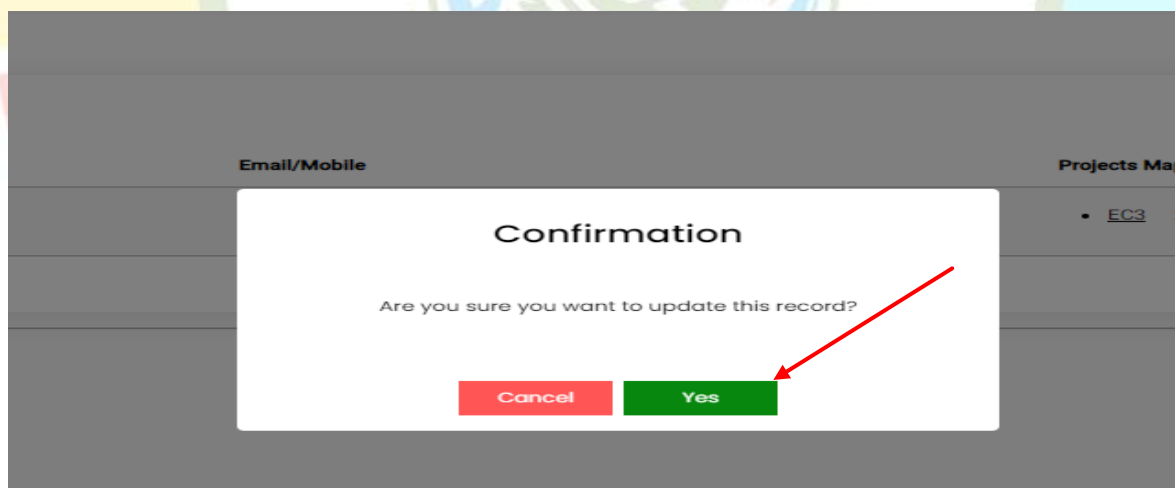
Super User can activate the deactivated user by clicking the ‘Deactivate’ button.



Once Super User click on the 'Deactivate' button, a list of deactivated employees will open and from there you can activate the deactivated user by the toggle button under 'Active'.



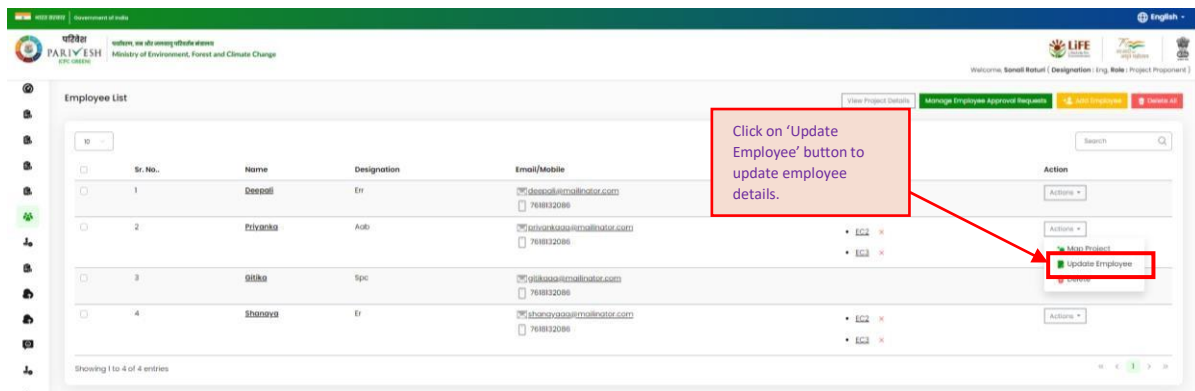
After sliding the toggle button, a dialogue box will open for the confirmation of the activation of the employee.



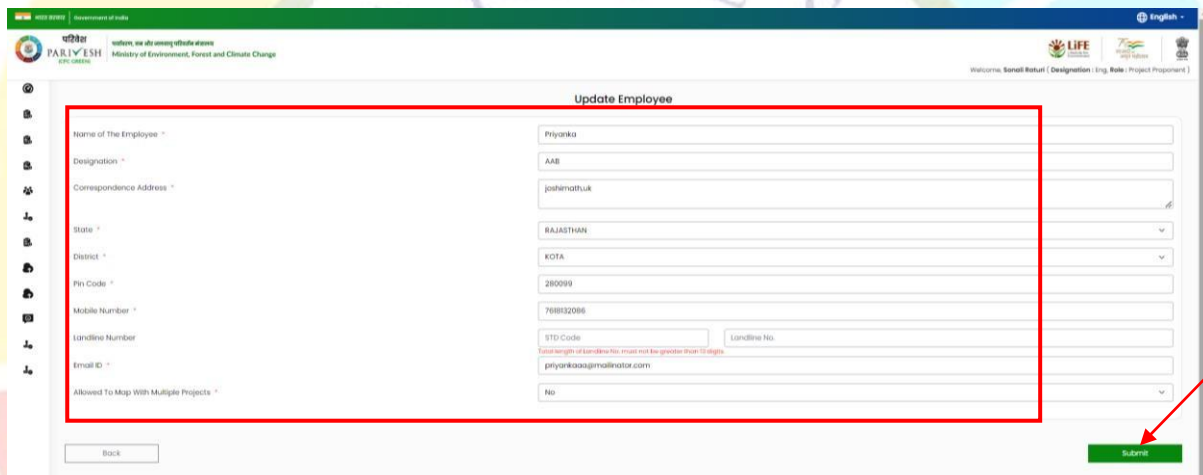
By clicking the 'Yes' button on the confirmation dialogue box, the employee will be activated and start appearing in the activate employee list.

(iv) Update Employee details

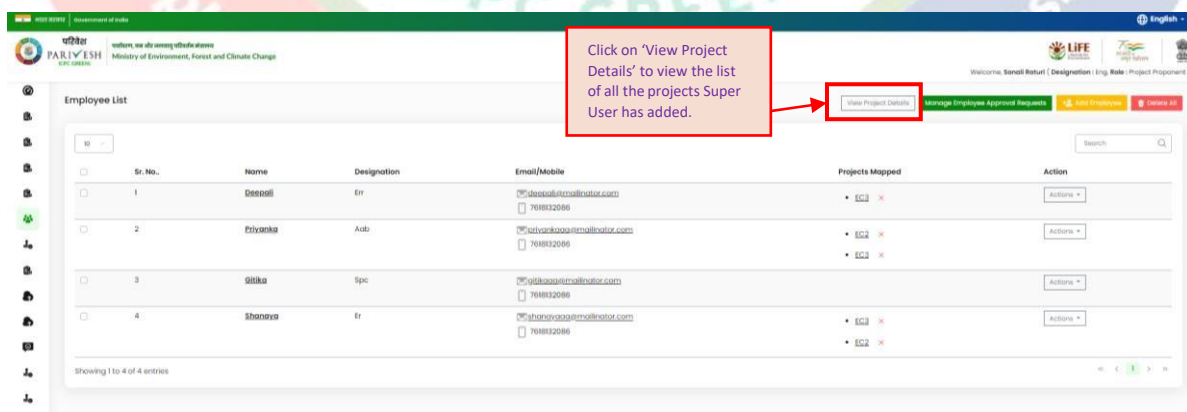
Super User can also time to time update the details of onboarded by clicking on 'Update Employee' button under 'Actions' button.



On clicking the 'Update Employee' button, a page will open where Super User can update the details of the employee. After editing the details of the employee, click on 'Submit' button.



Additionally, Super User can view the list of all the added projects via 'View Project Details' button present on the top right corner of the screen under 'Manage Employee' tab.



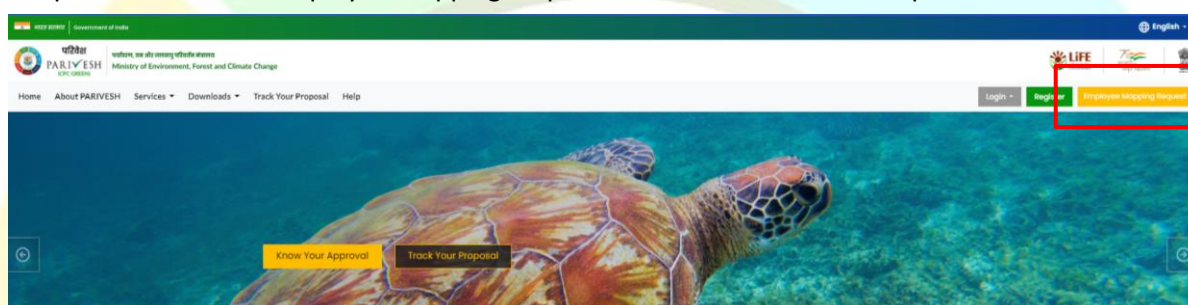
On clicking the 'View Project Details', a list of project details will open.

Let's understand how employee can raise the mapping request.

Name	Designation	Email/Mobile	Projects Mapped
Deepali	Err	deepali@gmail.com	EC3
Priyanka			
Gulika			
Shandya			

Sr. No.	Project Name	State	District	Address
1	ec-4	RAJASTHAN	KOTA	kota,rajasthan
2	EC3	UTTARAKHAND	CHAMPAWAT	lohaghat
3	EC2	RAJASTHAN	KOTA	kota, rajasthan
4	EC1	UTTARAKHAND	DEHRADUN	raipur, dehradun

To initiate an Employee mapping request, employees should click on the 'Employee Mapping Request' button, i.e., **Employee Mapping Request** which is available on the PARIVESH portal. Let's understand the process. Click the 'Employee Mapping Request' button on the PARIVESH portal.



Upon clicking, the Employee Mapping Request Form will open. Here, employees need to complete all mandatory fields. Provide the name of the registered organization you intend to send the request to. Select whether you want mapped for multiple projects by selecting 'Yes' or 'No' from the dropdown menu. If you choose 'Yes,' additional fields will appear. Complete these fields with the names of the projects, along with their respective states and addresses. In both cases, whether for a single project or multiple projects, enter the employee's name, designation, correspondence address, state, district, pin code, mobile number, landline number, and email ID.

Employee Mapping Request Form

Name of the registered organisation *	<input type="text" value="Type to search"/>
Do you want to be mapped for multiple projects? *	<input type="text" value="No"/>
Details of Project(s)	
Name of The Project	<input type="text" value="Enter Project Name"/>
State	<input type="text" value="Select"/>
Address	<input type="text" value="Enter Project Address"/>
Name of The Employee *	<input type="text" value="Enter Employee Name"/> <small>Field Required</small>
Designation *	<input type="text" value="Enter Designation"/>
Employee's Correspondence Address *	<input type="text" value="Enter Address"/>
State *	<input type="text" value="Select"/>
District *	<input type="text" value="Select"/>
Pin Code *	<input type="text" value="Enter Pin Code"/>
Mobile Number *	<input type="text" value="Enter Mobile Number"/>
Landline Number	<input type="text" value="STD Code"/> <input type="text" value="Landline No."/> <small>Total length of Landline No. must not be greater than 13 digits.</small>
Email ID *	<input type="text" value="Enter Email ID"/>

Once you have completed all the required fields, proceed by clicking the "Submit" button.

Pin Code *	Enter Pin Code	
Mobile Number *	Enter Mobile Number	
Landline Number	STD Code	Landline No.
Email ID *	Enter Email ID	

Total length of Landline No. must not be greater than 13 digits.

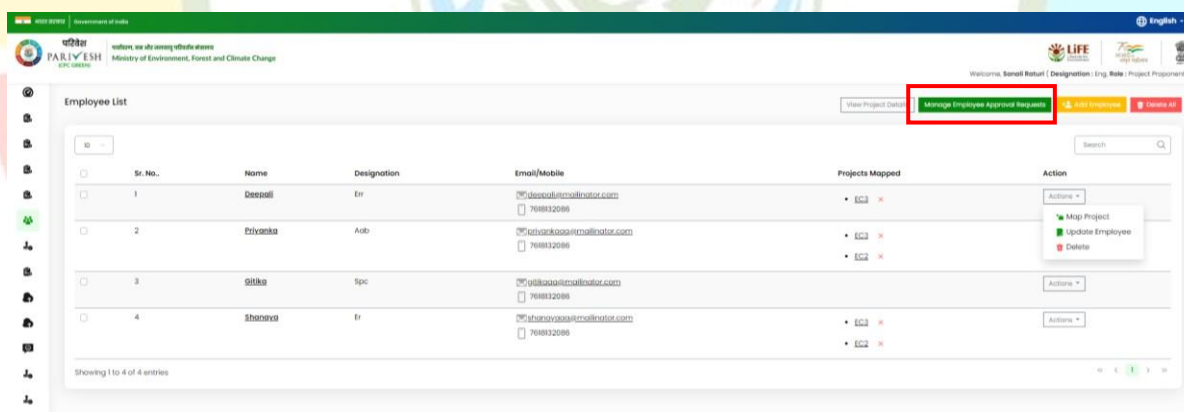
Back Submit

Click on 'Submit' button to add employee

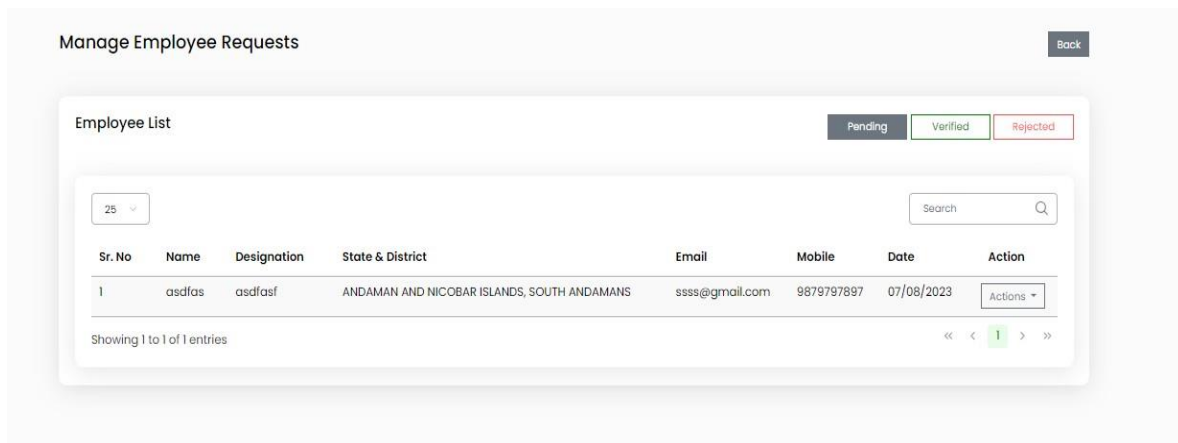
When you click the 'Submit' button, the request will be sent to the Super User. Additionally, an email will also be sent to the employee confirming that the request for employee mapping has been forwarded to the Super User.



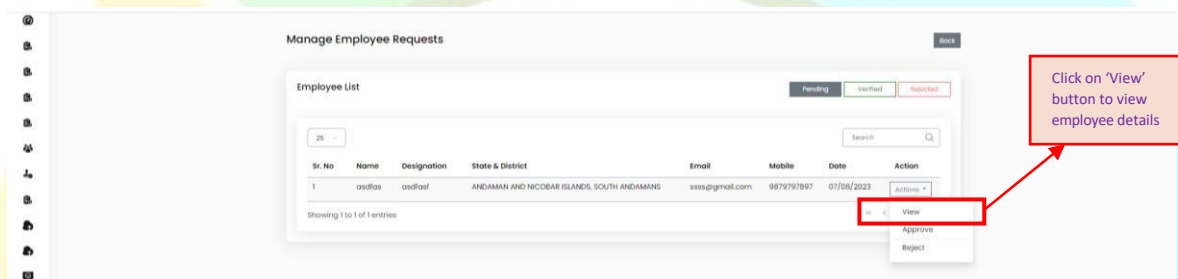
After the employee sends the request, the Super User holds the authority to either approve or decline the request. This can be done by the 'Manage Employee Approval Requests' button, located within the 'Manage Employee' tab.



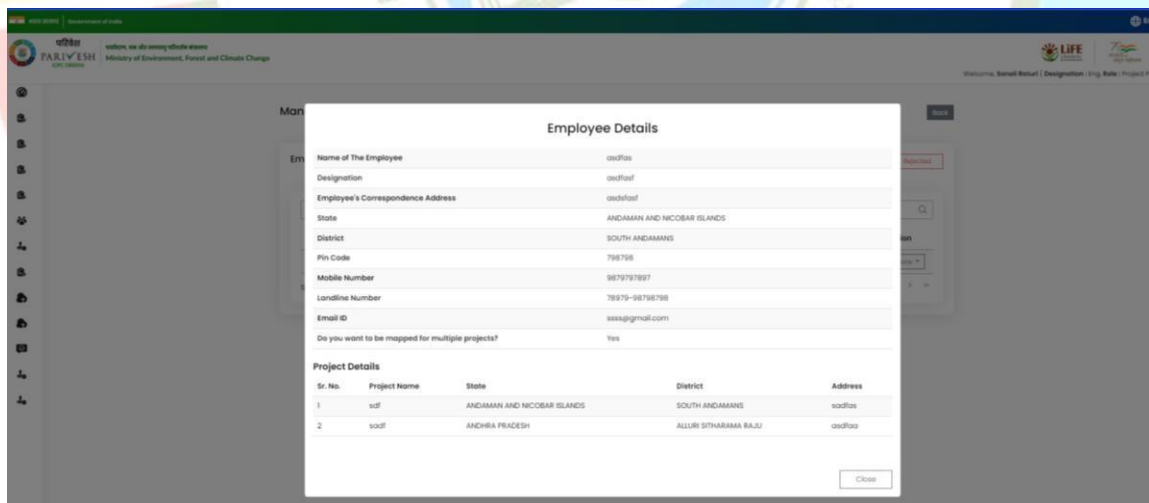
By clicking the 'Manage Employee Approval Request' button, you will be directed to a page displaying three buttons at the top right corner: 'Pending,' 'Verified,' and 'Rejected.'



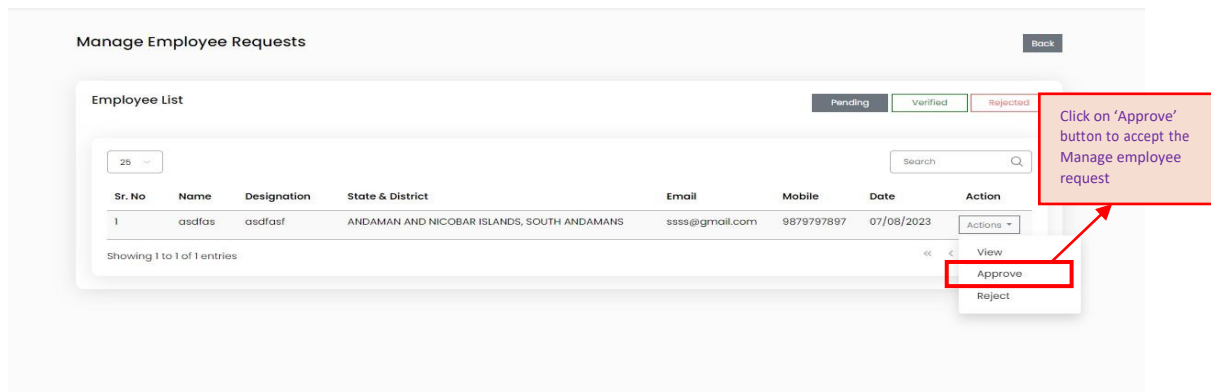
After landing on the 'Manage Employee Requests' section, navigate to the 'Actions' tab. Here, the Super User can execute three actions: (a) View, (b) Approve, and (c) Reject.



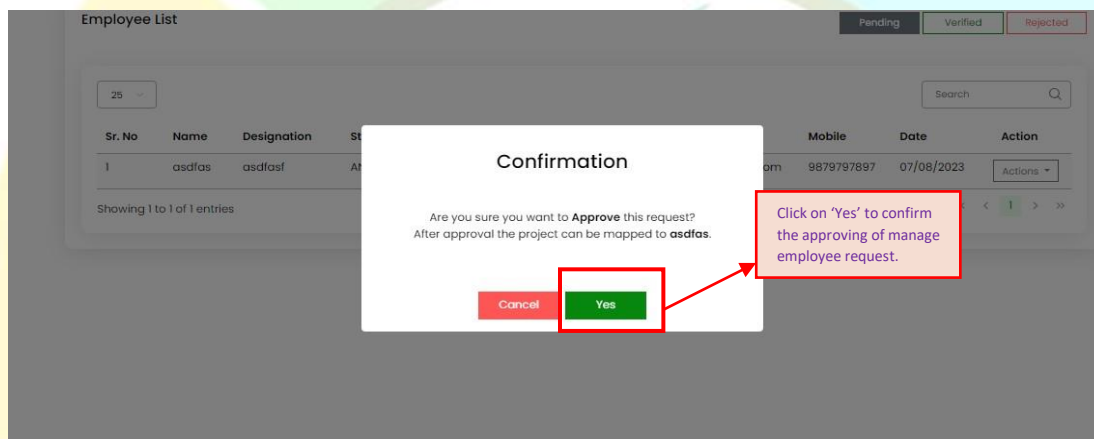
To access employee details, click the 'View' button located within the 'Actions' icon. It will provide you the information about the employee, as well as the project details they have requested to be included. It's important to note that the inclusion of these projects is optional and entirely at the preference of the Super User, whether he/she will include those projects or exclude.



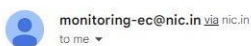
Super User can accept the manage employee request by clicking the 'Approve' button under 'Action icon'



When you click the 'Approve' button, a confirmation message will appear as "Are you sure you want to approve this request? After approval, the project can be mapped to (Employee name)." To proceed with approval, click 'Yes'. After approval, the project(s) can then be linked to the specified employee. Also, the employee, along with their details, will start appearing on the 'Manage Employee' page.



Once you click on the 'Yes' for the confirmation to approving the request, an email will be sent to the employee on the approval of the request, notifying him/her about the successful approval of the request.



Please verify your account followed by one time login credentials

Congratulation ! You have been registered successfully on PARIVESH Portal as Employee Project Proponent !!

Applicant Login Credentials are:

User ID: wrkacct2022@gmail.com

Password: NGCiU09

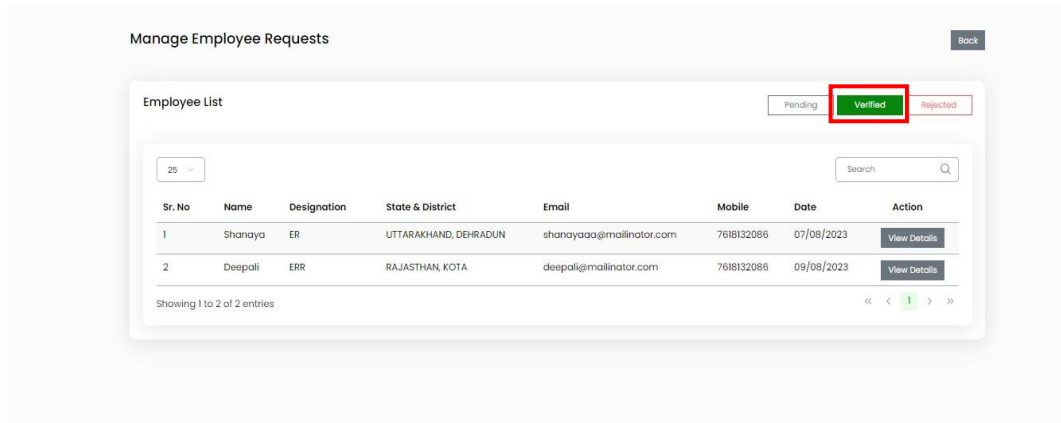
Please verify your account using the link below. We'll take you to the website and you'll be able to login on successful Aadhaar Authentication

https://stgdev.parivesh.nic.in/#/activateEmail?token=a4a86b33-59d0-4d9a-91a8-4664eaebe38c&email=wrkacct2022@gmail.com&username=Sahil_Test

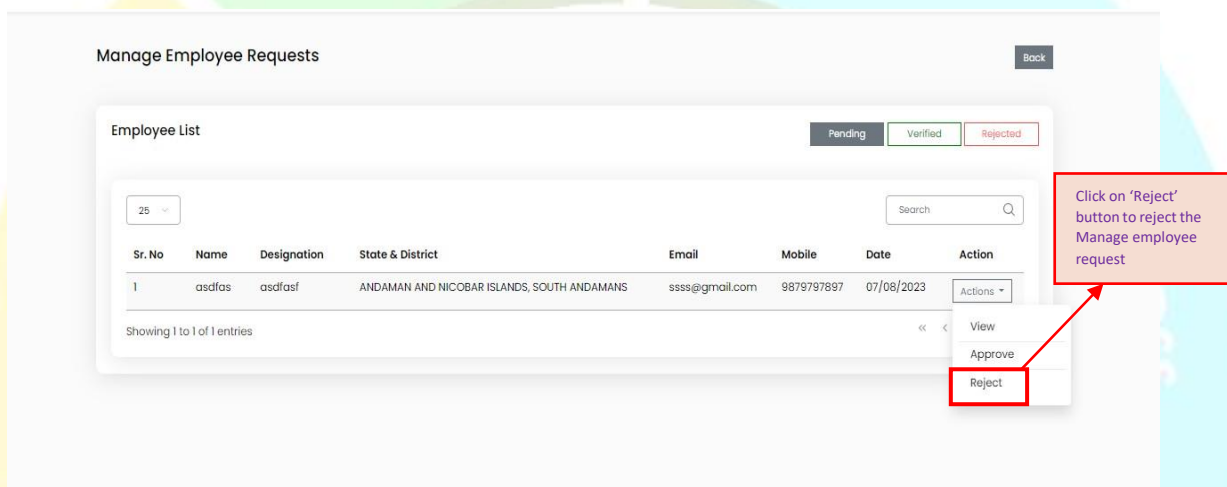
This link is valid for 24 hours.

Best Regards,
Monitoring Cell (Environment, Forests and Wildlife Clearances)
Ministry of Environment, Forest and Climate Change
Government of India
New Delhi

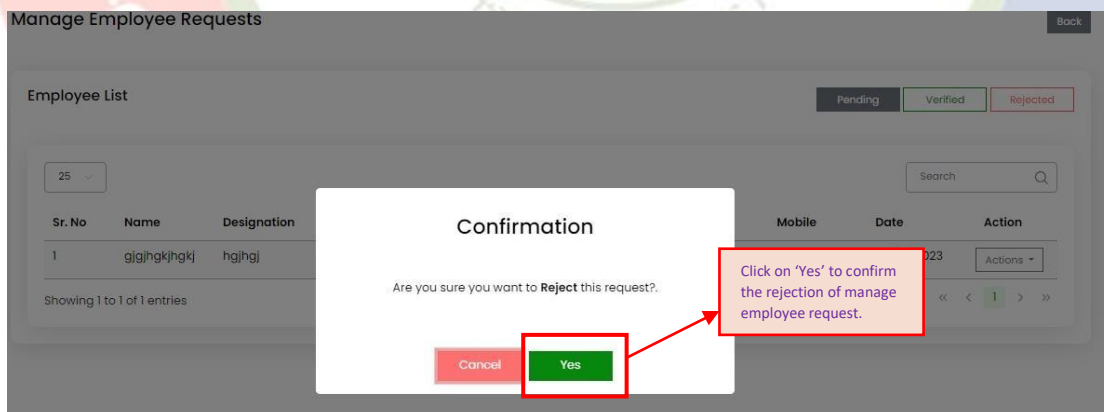
Verified requests can be viewed through 'Verified' tab.



In order to decline the employee management request, Super User is required to click on the 'Reject' button under the 'Action' icon.



After clicking the 'Reject' button, a confirmation message will popup as "Are you sure you want to Reject this request?"



Upon clicking 'Yes', the employee management request will be rejected and an email will be sent to the employee, informing them of the rejection.

Registration Update for PARIVESH portal as project proponent. [Inbox x](#)



monitoring-ec@nic.in via nic.in
to me ▾

Your request has been rejected by the super user

Best Regards,
Monitoring Cell (Environment, Forests and Wildlife Clearances)
Ministry of Environment, Forest and Climate Change
Government of India
New Delhi

Rejected manage employee request will start appearing in the 'Rejected' tab.

Manage Employee Requests

[Back](#)

Employee List

[Pending](#)[Verified](#)[Rejected](#)

No data found.



(D) Flowchart