

No. IA-22/01/2021-IA-III- Part (1)
Government of India
Ministry of Environment, Forest & Climate Change
(IA. III Division)

Indira Paryavaran Bhawan
Aliganj, Jor Bagh Road
New Delhi-110 003

Dated: 15th January, 2024

OFFICE MEMORANDUM

Sub: Standard Operating Procedure [SOP] for dealing mining proposals under Ministry's OM dated 28.04.2023 on PARIVESH portal-reg.

The Ministry in Compliance to the order dated 07.12.2022 passed by Hon'ble NGT in O.A.142 of 2022 in the matter of Jayant Kumar vs. Ministry of Environment, Forests and Climate Change vide OM dated 28.04.2023 directed all concerned SEACs to re-appraise the ECs issued by DEIAAs between 15.01.2016 and 13.09.2018 and all fresh ECs in this regard shall be granted only by SEIAAs based on such appraisal.

2. To streamline the green clearances process with an objective to enhance access, Transparency, Efficiency and Effectiveness in Governance, Ministry has expanded the scope of existing PARIVESH, leveraging on emerging technologies such as GIS, Advance Data Analytics etc.
3. In order to enable users to complete the re-appraisal process more efficiently, the entire process flow needs to be automated, as the DEIAAs had previously issued the ECs in an offline manner before PARIVESH was launched. Therefore, in order to expedite the re-appraisal process with an efficiency and transparency, the Ministry has automated the entire work flow with onboarding of every DC office on the PARIVESH site.
4. Workflow to re-appraise such mining applications has been developed and rolled out on PARIVESH portal in accordance with the procedure outlined in Ministry's OM dated 28.04.2023. Henceforth, all such EC proposals shall be dealt in PARIVESH portal only. DC office shall scan all the EC files and upload on the PARIVESH portal, through their respective logins, for further consideration by the SEIAA.
5. On receipt of any such file, MS SEIAA, shall scrutinize the proposal for validity of EC. In case EC is valid, Project Proponent will be informed through email to submit Form 2, duly mentioning the unique Intimation number received in the email, to respective SEAC for their further consideration. **Detailed step by step work flow to be followed by all three users (DC office, SEIAA and Project Proponent) is given in the Annexure.**

6. This issues with the approval of the Competent Authority

M. Saxena
15/1/24


(Dr Mohit Saxena)
Scientist D/Joint Director

To

1. Chairman, SEIAA (All States)
2. Member Secretary, SEIAA (All States)
3. District Collector (all districts)
4. All Project Proponents

Copy to

1. Sr PPS to Secretary EFCC
2. Sr PPS to AS (TK)
3. Sr PPS to JS (SKB)
4. Director PARIVESH
5. Member Secretary, IA, Non Coal Mining Sector



Standard Operating Procedure for Re-appraisal of Mining Proposals Under Ministry OM 28-04-2023

(PARIVESH 2.0)



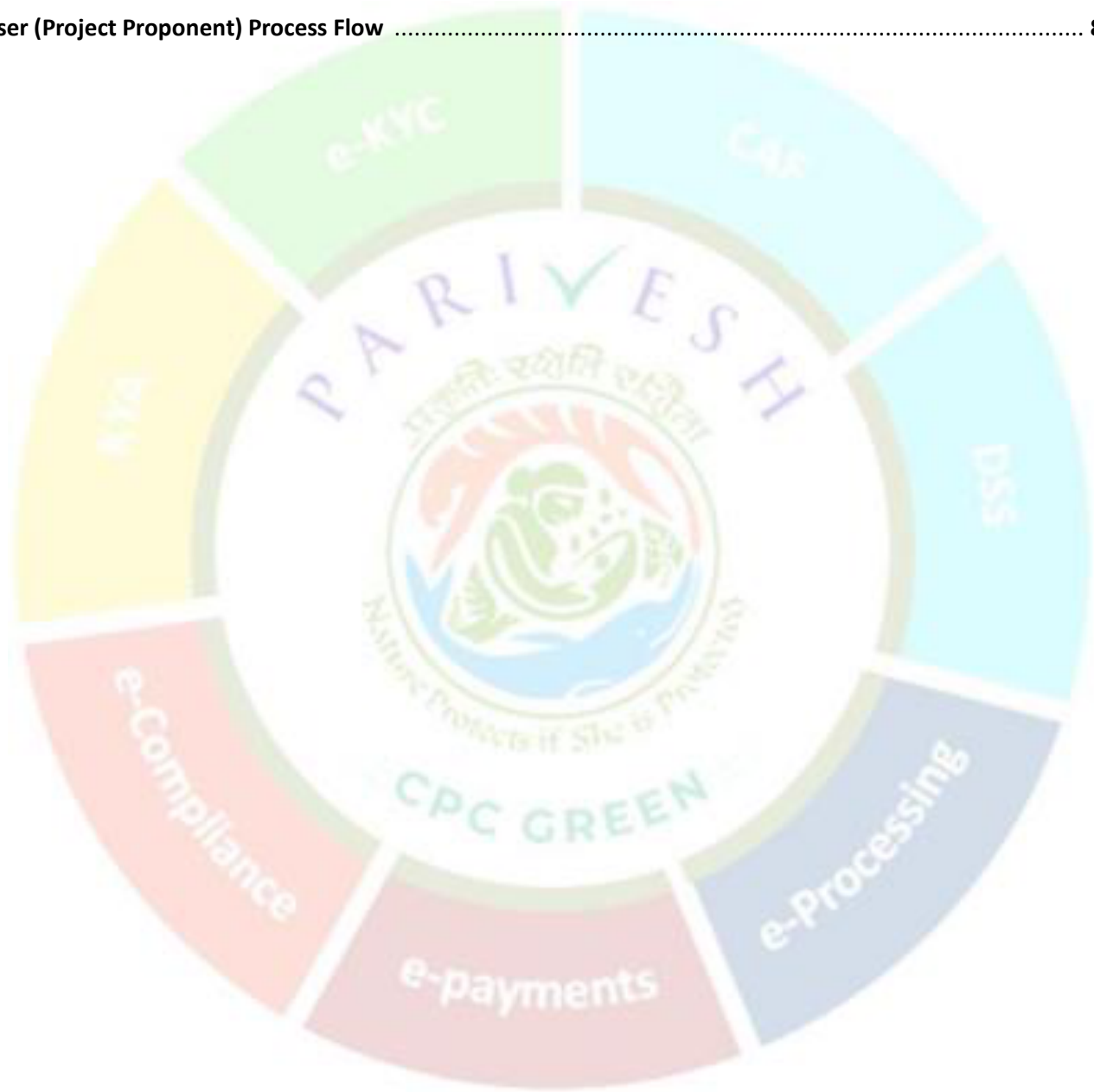
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Schematic Flow for Re-appraisal of Mining proposals of minor minerals Under Ministry OM 28-04-2023 ... 2-2

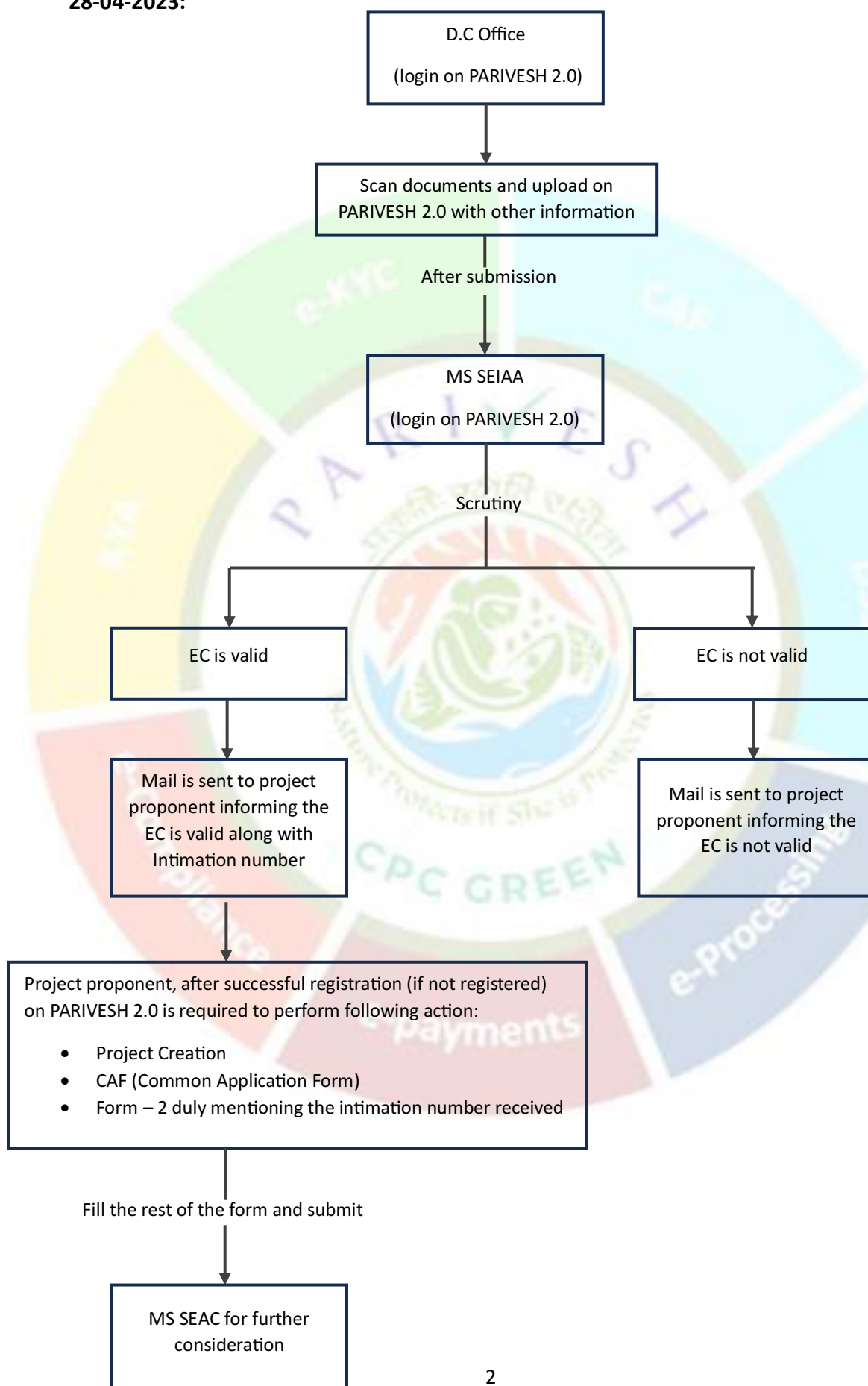
User (D.C Office) Process Flow 3-4

User (MS SEIAA) Process Flow 4-8

User (Project Proponent) Process Flow 8-9



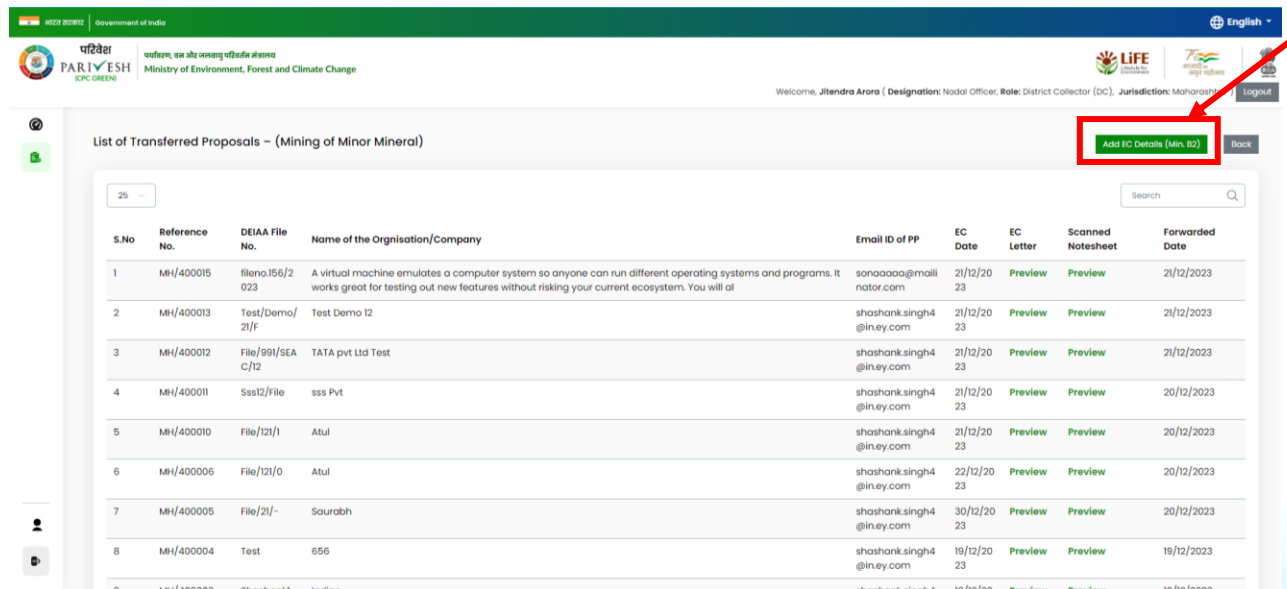
➤ **Schematic Flow for Re-appraisal of Mining Proposal of Minor Minerals Under Ministry OM 28-04-2023:**



Physical files of mining proposals are to be scanned and forwarded to MS SEIAA by following the steps mentioned below.

STEP 1: USER (DC office):

Log in to the DC. Once landed on the DC dashboard, click on 'Add EC Details (Min. B2)' as shown in the figure below.

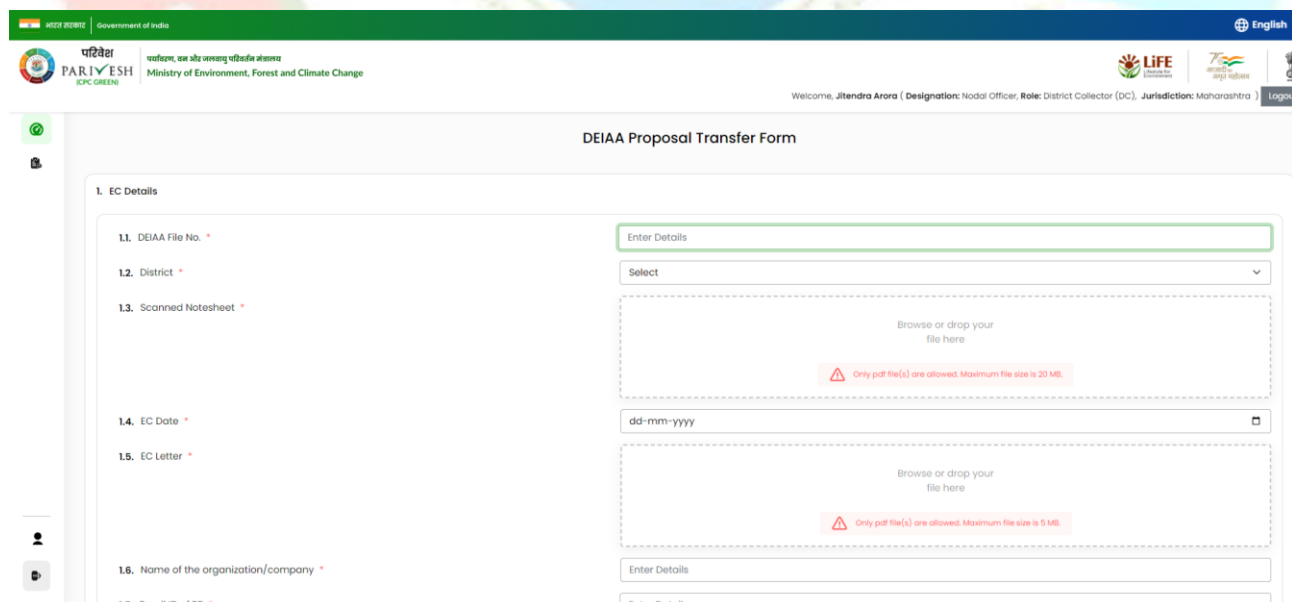


The screenshot shows the DC dashboard with the following elements:

- Header: Government of India, Ministry of Environment, Forest and Climate Change.
- User: Welcome, Jitendra Arora (Designation: Nodal Officer, Role: District Collector (DC), Jurisdiction: Maharashtra).
- Table: List of Transferred Proposals - (Mining of Minor Mineral). The table has columns: S.No, Reference No., DEIAA File No., Name of the Organisation/Company, Email ID of PP, EC Date, EC Letter, Scanned Notesheet, and Forwarded Date.
- Buttons: 'Add EC Details (Min. B2)' (highlighted with a red box) and 'Back'.

S.No	Reference No.	DEIAA File No.	Name of the Organisation/Company	Email ID of PP	EC Date	EC Letter	Scanned Notesheet	Forwarded Date
1	MH/400015	fileno.156/2023	A virtual machine emulates a computer system so anyone can run different operating systems and programs. It works great for testing out new features without risking your current ecosystem. You will al	sona00000@mailinator.com	21/12/2023	Preview	Preview	21/12/2023
2	MH/400013	Test/Demo/21/F	Test Demo 12	shashank.singh4@in.ey.com	21/12/2023	Preview	Preview	21/12/2023
3	MH/400012	File/991/SEAC/12	TATA pvt Ltd Test	shashank.singh4@in.ey.com	21/12/2023	Preview	Preview	21/12/2023
4	MH/400011	Ses12/File	sss Pvt	shashank.singh4@in.ey.com	21/12/2023	Preview	Preview	20/12/2023
5	MH/400010	File/121/1	Atul	shashank.singh4@in.ey.com	21/12/2023	Preview	Preview	20/12/2023
6	MH/400006	File/121/0	Atul	shashank.singh4@in.ey.com	22/12/2023	Preview	Preview	20/12/2023
7	MH/400005	File/21/-	Saurabh	shashank.singh4@in.ey.com	30/12/2023	Preview	Preview	20/12/2023
8	MH/400004	Test	656	shashank.singh4@in.ey.com	19/12/2023	Preview	Preview	19/12/2023
9	MH/400003	Shreshank1	In.ey.com	shashank.singh4@in.ey.com	19/12/2023	Preview	Preview	19/12/2023

When you click on the 'Add EC Details (Min. B2),' DEIAA proposal transfer form will be open. Fill in all the mandatory and preferable fields, including DEIAA file number and select district. Upload a scanned notesheet. Select the EC date and upload the EC letter. Enter the name of the company/organization and the Email ID of the Project Proponent (PP).



The screenshot shows the DEIAA Proposal Transfer Form with the following fields:

1. EC Details
 - 1.1. DEIAA File No. *
 - 1.2. District *
 - 1.3. Scanned Notesheet *
 - 1.4. EC Date *
 - 1.5. EC Letter *
 - 1.6. Name of the organization/company *
 - 1.7. Email ID of PP *

The form includes input fields, a dropdown menu for District, and file upload areas for Scanned Notesheet and EC Letter. A red box highlights the 'Add EC Details (Min. B2)' button in the top right corner.

After completing the form and submitting it, the proposal will appear in the list of transferred proposals – (Mining of Minor Mineral) with information including the reference number, DEIAA file number,

organization/company name, Project Proponent's (PP) email ID, and the EC date and the forwarded date with an option to view the forwarded information.

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Ministry of Environment, Forest and Climate Change

WELCOME, Jitendra Arora (Designation: Nodal Officer, Role: District Collector (DC), Jurisdiction: Maharashtra) Logout

List of Transferred Proposals – (Mining of Minor Mineral)

Add EC Details (Min. 82) Back

Search

S.No	Reference No.	DEIAA File No.	Name of the Organisation/Company	Email ID of PP	EC Date	EC Letter	Scanned Notesheet	Forwarded Date
1	MH/482/400017	file-zvvvcv	Lorem ipsum is simply dummy text of the printing and typesetting industry. Lorem ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type a	geetanjali@mailinator.com	26/12/2023	Preview	Preview	26/12/2023
2	MH/400015	fileno.156/2023	A virtual machine emulates a computer system so anyone can run different operating systems and programs. It works great for testing out new features without risking your current ecosystem. You will al	sonaaaaa@mailinator.com	21/12/2023	Preview	Preview	21/12/2023
3	MH/400013	Test/Demo/21/f	Test Demo 12	shashank.singh4@in.ey.com	21/12/2023	Preview	Preview	21/12/2023
4	MH/400012	File/991/SEA/C/12	TATA pvt Ltd Test	shashank.singh4@in.ey.com	21/12/2023	Preview	Preview	21/12/2023
5	MH/400011	Sss12/File	sss Pvt	shashank.singh4@in.ey.com	21/12/2023	Preview	Preview	20/12/2023
6	MH/400010	File/121/1	Atul	shashank.singh4@in.ey.com	21/12/2023	Preview	Preview	20/12/2023
7	MH/400006	File/121/0	Atul	shashank.singh4@in.ey.com	22/12/2023	Preview	Preview	20/12/2023
8	MH/400005	File/21/-	Saurabh	shashank.singh4@in.ey.com	30/12/2023	Preview	Preview	20/12/2023

STEP 2: USER (MS SEIAA):

After successful log in by MS SEIAA, proposals forwarded by DC office are available under tab "Proposals transferred under OM 28/04/2023" given in the left sidebar

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WELCOME, Pravin C Darade (Role: Member Secretary, SEIAA) Logout

Parivesh 1.0

My Task

SEIAA Proposal Distribution

Proposal History

Agenda Management

Agenda Task(s)

Reports

Search Proposal

Change Password

Withdraw Requests

Proposals transferred under OM 28/4/23

MIS Dashboard

Pravin C Darade
Member Secretary, SEIAA

Proposals

No. of ToR Proposals

No. of EDS Replied Proposals

No. of ADS Replied Proposals

No. of Other Proposals

No. of Pending Proposals after SEIAA Recommendation

Proposals

No. of DEIAA Proposal

No. of All Proposals

All Status

Search

Proposal Name	Proposal Details	Location	File Submission Date	Status	Action
CAT B 29 Nov 23	Proposal No.: SIA/MH/INFRA2/416231/2023 File No.: File/000001/SEAC/SEIAA/2023 Proposal For: Fresh EC Activity: 7(a) Airports Sector: INFRA2 Proponent: A AND N TECHNOLOGIES	State: Maharashtra District: Mumbai	01/12/2023	Referred To Seiaa 25 Day	View
	Proposal No.: SIA/MH/INFRA2/416230/2023 File No.: File/000001/SEAC/SEIAA/2023 Proposal For: Fresh EC Activity: 7(a) Airports	State: Maharashtra District: Mumbai	01/12/2023	Referred To Seiaa 25 Day	View

https://stgdev.parivesh.nic.in/#/department/dashboard-deiaa/seiaa-project

On clicking the "Proposals transferred under OM 28/04/2023," a list of Transferred proposals – (Mining of Minor Mineral) forwarded by DC office will be displayed. Next, click on "Verify" under the "Action" column.

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Ministry of Environment, Forest and Climate Change

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LIFE
75
जय हिन्द

Welcome, Pravin C Darade (Role: Member Secretary, SEIAA) Logout

List of Transferred Proposals – (Mining of Minor Mineral)

25

Pending Valid Invalid

Search

S.No	Reference No.	DEIAA File No.	Organisation/Company	EC Date	Submission Date	Action
1	MH/482/400017	file-zvvcv	Name: Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type a Email id: geetanjali@mailinator.com	26/12/2023	26/12/2023	Verify

Showing 1 to 1 of 1 entries

On clicking "Verify," the Project Creation Form for SEIAA will open. Certain information such as "name of company/organization", "Email ID", "EC number/DEIAA file number", "EC date", "EC letter" and "scanned notesheet". In addition to auto fetch detail, information such as "registered address", "legal status", "project name", "location", "state", "district", "sub-district", and "village" and "mobile number" are to be entered by MS SEIAA.

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Project Creation Form for SEIAA

1. Organization/Company Details

1.1. Name of company/Organization *

1.2. Registered Address *

1.3. Email Id *

1.4. Mobile Number *

1.5. Legal Status *

2. Project Details

2.1. Project Name *

2.2. Location *

2.3. State *

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Project Creation Form for SEIAA

1. Organization/Company Details

1.1. Name of company/Organization *

1.2. Registered Address *

1.3. Email Id *

1.4. Mobile Number *

1.5. Legal Status *

2. Project Details

2.1. Project Name *

2.2. Location *

2.3. State *

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Ministry of Environment, Forest and Climate Change

English

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2. Project Details

2.1. Project Name *

2.2. Location *

2.3. State *
Field Required

2.4. District *

2.5. Sub District *

2.6. Village *

3. EC Details

3.1. EC NO./DEIAA FILE NO. *

3.2. EC Date *

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English

Welcome, Pravin C Darade (Role: Member Secretary, SEIAA) Logout


3. EC Details




3.1. EC NO./DEIAA FILE NO. *

3.2. EC Date *


3.3. EC Valid *
Field Required




3.4. EC Letter *


sample.pdf 1 (4) (1).pdf



3.5. Scanned Notesheet *


sample.pdf 1 (4) (1).pdf



After furnishing all information as mentioned in the form, MS SEIAA shall be required to ensure validity of the EC and required to choose either 'Yes' if the EC is valid or 'No' if the EC is invalid.


3.3. EC Valid *




Select

Yes

No

3.4. EC Letter *


sample.pdf 1 (4) (1).pdf



After selecting 'Yes' for "EC Valid," a field will appear as "EC valid up to." Now, proceed to choose the date for "EC valid up to."

3.3. EC Valid *

Yes

3.4. EC Valid Upto *

If you choose 'No' for "EC Valid," a field will appear for "EC valid up to." In this case, select the date for "EC valid up to."

3.3. EC Valid *

No

3.4. EC Valid Upto *

Click on the "Intimation to PP" button.

The screenshot shows a web form for 'Intimation to PP'. The form includes the following fields:

- 3.2. EC Date: 26-12-2023
- 3.3. EC Valid: Yes
- 3.4. EC Valid Upto: dd-mm-yyyy
- 3.5. EC Letter: Two file upload areas, each showing a 'sample.pdf' file.
- 3.6. Scanned Notesheet: A file upload area showing a 'sample.pdf' file.

At the bottom right, there is a green button labeled 'Intimation to PP', which is highlighted with a red box and a red arrow. A 'Back' button is located at the bottom left.

After furnishing all information, click on the "Intimation to PP" button given in the bottom right corner of the page followed by a confirmation dialogue box stating "Are you sure the EC is valid/invalid?", as the case maybe. Click on the 'Yes' in order to proceed this process further.

The screenshot shows a confirmation dialog box titled 'Confirmation' with the text 'Are you sure the EC is Valid?'. There are two buttons: 'Cancel' (red) and 'Yes' (green). The 'Yes' button is highlighted with a red box and a red arrow. The background shows the same form as the previous screenshot, but it is dimmed.

Once confirmed, a message regarding intimation along with intimation number to PP will be delivered at email furnished in the form above for submission of form 2, in case EC is valid. Following are the templates regarding intimation to PP in case of EC is valid or invalid.

In case of Valid:

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय Ministry of Environment, Forest and Climate Change

To

Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type a,

In compliance to Ministry's OM dated 28.04.2023, your project Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type a for mining at Benikre, KOLHAPUR bearing the EC no file-zxvvcv dated 26/12/2023 has been examined at SEIAA, and accordingly you are hereby directed to fill and Submit Form 2 application for further consideration of the proposal by SEIAA/SEAC.

Intimation Number : file-zxvvcv/480/2023/554815

Note: Kindly refer above intimation number in the form 2 for verification by MS SEIAA/SEAC

If not yet registered yet kindly [click here](#) to register.

From

In case of Invalid:

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय Ministry of Environment, Forest and Climate Change

To

abdcgfg.

In compliance to Ministry's OM dated 28.04.2023, your project xcvxcv for mining at Kothalaj, HINGOLI bearing the EC no f:::avbbbf dated 28/12/2023 has been examined at SEIAA, , and is found not valid.

For any query/clarification please contact concerned SEIAA/SEAC.

From

MS SEIAA

MAHARASHTRA

Note: In the top right corner segregated tabs such as "Pending", "Valid", "Invalid". Pending actions can be found under the "Pending" tab, valid proposals under the "Valid" tab, and invalid ones under the "Invalid" tab.

The screenshot shows the official portal of the Ministry of Environment, Forest and Climate Change, Government of India. At the top, there is a green header with the ministry's name in Hindi and English. Below the header, a green notification box on the right states: "Intimation has been successfully sent to Project proponent via email on geetanjali@mailinator.com". The main content area is titled "List of Transferred Proposals - (Mining of Minor Mineral)". It features three tabs: "Pending" (highlighted in green), "Valid", and "Invalid". Below the tabs, a message "No data found." is displayed in a light gray box. A red arrow points to the "Invalid" tab.

STEP 3: USER (Project Proponent):

Now, the Project Proponent (PP) is required to fill form Form-2. Project Proponent is required to select reappraisal field at serial number, for the proposal requiring consideration under Ministry OM 28.04.2023.

Form-2 Application for EC for Mining of Minor Minerals of Mine Lease (0-5 HA)

14. Category of the Project/Activity

14.1. Item No. as per schedule to EIA Notification, 2006 *

Activity: (a) Mining of minerals

Sub Activity: Select

15. Whether the Application for EC is being submitted for mining of Minor Mineral as New application or For re-appraisal under Ministry OM dated 28.04.2023? *

Select

New

Re-appraisal under Ministry OM dated 28.04.2023

16. Whether project is located in proximity of Protected Areas/Critical or Severely Polluted Area/Ecosensitive Area? *

Select

17. Category of the Project as per EIA Notification, 2006 *

B2

17.1. Whether proposal is required to be appraised at Central level?

Select

Now, PP will first create the project, against the created project pp is required to the thee caf followed by form 2.next required to fill the CAF ag and after this will start filling form 2. Form 2 (Application for EC for mining minerals of mine lease (0-5 HA) will open. Start filling the form and after selecting "Re-appraisal under the Ministry OM dated 28.04.2023", a field will appear for the Intimation ID. The Project Proponent (PP) is now required to enter the correct Intimation ID as received via email. Incorrect Intimation ID will prevent you from proceeding further. Fill the rest of the form and submit to MS SEAC for further consideration.

Form-2 Application for EC for Mining of Minor Minerals of Mine Lease (0-5 HA)

14. Category of the Project/Activity

14.1. Item No. as per schedule to EIA Notification, 2006 *

Activity: (a) Mining of minerals

Sub Activity: Select

15. Whether the Application for EC is being submitted for mining of Minor Mineral as New application or For re-appraisal under Ministry OM dated 28.04.2023? *

Re-appraisal under Ministry OM dated 28.04.2023

15.1. Intimation ID *

Note: Intimation ID received via email

Please enter intimation ID

16. Whether project is located in proximity of Protected Areas/Critical or Severely Polluted Area/Ecosensitive Area? *

Select

For any query, please contact helpdesk:

Complaint module link: <https://parivesh.nic.in/complain/SelectUserLogin>

Toll free number: **1800119792**

